

TOWN OF BUTTERNUTS

Check List for Site Plan Review Application

- _____ 1. Completed notarized copy of Site Plan Review Application .

- _____ 2. Fee of \$10.00 cash or check made payable to Town of Butternuts.

- _____ 3. Tax map with sketch – including N arrow, boundaries, highways, existing buildings, natural features, driveway, well, septic, location or proposed location.

- _____ 4. Type of construction including purpose, design, materials, energy source and any other pertinent information.

Completed application packet must be received at the Town Clerk's office no less than 10 days prior to the regularly scheduled monthly meeting. The planning board meets the second Tuesday of each month at 7:00pm at the municipal building.

***** All approved site plan actions must be reviewed by Otsego County Code Office for required permits.

TOWN OF BUTTERNUTS
PLANNING BOARD
APPLICATION FOR SITE PLAN REVIEW

NAME
ADDRESS :

DATE
PHONE

LOCATION OF PROPERTY:
TAX MAP NUMBER:

PROPERTY OWNER (if not the same)

ADDRESS:

PHONE

Years Owned: _____

Explanation of proposed land use:

Please attach a map of the property accompanied with the fee of Ten Dollars (\$10.00) for the Application fee payable to the Town of Butternuts, Town Clerk.

By signing this application, I certify that I am the owner of record of the above parcel or the owner's duly authorized representative.

I swear the above information is true
to the best of my knowledge.
Signed:

Notary Public

For Planning Board Use:

Date submitted:

To: