

TOWN OF BUTTERNUTS
Regular Meeting – February 17, 2020
Town Hall
1234 State Highway 51
Gilbertsville, NY 13776

DATE: November 20, 2019-7:01 PM

Present were: Bruce Giuda, Paul Irwin, Keith Lilley, Scot Lueck, Linda Gover, Highway Superintendent B Jay Stebbins

Pledge of allegiance was said by all.

Meeting was recorded by Town Clerk (audio).

PRIVILEGE OF THE FLOOR: Andrew Cusumano, Jr., Duane Reif, Michele Farwell

Motion to dispense with the reading of the minutes of December 28, 2019; January 8, 2020 (Organizational meeting); January 8, 2020 (Regular meeting); January 30, 2020.

Motion made by Scot Lueck

Seconded by Paul Irwin

Bruce Giuda-Yes

Keith Lilley-Yes

Paul Irwin-Yes

Scot Lueck – Yes

Linda Gover - Yes

Motion passed

**Motion to approve the minutes of December 28, 2019(Special meeting) as corrected
Vouchers changed to 19535 to 19560 in the amount of \$42,549.33**

Motion made by Paul Irwin

Seconded by Keith Lilley

Bruce Giuda-Yes

Keith Lilley-Yes

Paul Irwin-Yes

Scot Lueck – Yes

Linda Gover - Abstain

Motion passed

Motion to approve the minutes of January 8, 2020(Organizational meeting) as corrected

Motion made by Scot Lueck

Seconded by Linda Gover

Bruce Giuda-Yes

Keith Lilley-Yes

Paul Irwin-Yes

Scot Lueck – Yes

Linda Gover - Yes

Motion passed

Motion to approve the minutes of January 8, 2020 (Regular meeting) as corrected

Motion made by Keith Lilley
Seconded by Scot Lueck
Bruce Giuda-Yes
Keith Lilley-Yes
Paul Irwin-Yes
Scot Lueck – Yes
Linda Gover - Yes
Motion passed

Motion to approve the minutes of January 30, 2020(Special meeting) as corrected

Motion made by Bruce Giuda
Seconded by Paul Irwin
Bruce Giuda-Yes
Keith Lilley-Yes
Paul Irwin-Yes
Scot Lueck – Yes
Linda Gover - Yes
Motion passed

Motion to approve December 2019 financial statements as presented

Motion made by Keith Lilley
Seconded by Paul Irwin
Bruce Giuda-Yes
Keith Lilley-Yes
Paul Irwin-Yes
Scot Lueck – Yes
Linda Gover - Abstain
Motion passed

Motion to amend budget for DB5112.4 for \$65,547.98 (CHIPS)

Motion made by Bruce Giuda
Seconded by Keith Lilley
Bruce Giuda-Yes
Keith Lilley-Yes
Paul Irwin-Yes
Scot Lueck – Yes
Linda Gover - Yes
Motion passed

Motion to approve January 2020 financial statements as clarified

Motion made by Keith Lilley
Seconded by Bruce Giuda
Bruce Giuda-Yes
Keith Lilley-Yes
Paul Irwin-Yes
Scot Lueck – Yes
Linda Gover - Yes
Motion passed

REPORTS: Town Clerk - \$440

Town Justice - \$675

Dog Control – nothing

Assessor – report was received and is on file with the town clerk

Highway superintendent presented report to the board.

Motion to declare trees and brush cleared from the property on State Route 51 near new highway garage site be declared as “excess” and sold

Motion made by Keith Lilley

Seconded by Paul Irwin

Bruce Giuda-Yes

Keith Lilley-Yes

Paul Irwin-Yes

Scot Lueck – Yes

Linda Gover - Yes

Motion passed

Councilman Gover spoke about the need for inspecting all town vehicles.

Councilman Lilley spoke about the need to clear the snow from the handicapped parking space next to the town municipal building.

Motion to approve highway superintendent’s report as presented

Motion made by Bruce Giuda

Seconded by Scot Lueck

Bruce Giuda-Yes

Keith Lilley-Yes

Paul Irwin-Yes

Scot Lueck – Yes

Linda Gover - Yes

Motion passed

Supervisor’s Report:

Spoke to Briggs and Lang about mining permit – should be complete in 2020.

Supervisor discussed leasing vs. buying machinery and trucks.

NYS Park and Recreation information on grants.

Information on options for restrooms (including showers) for Copes Corners Park.

New bookkeeper has started and is doing well.

Letter from the Teamsters Union concerning clean coveralls. Unifirst will supply coveralls beginning February 25, 2020.

Motion to accept report of town supervisor

Motion made by Scot Lueck
Seconded by Keith Lilley
Bruce Giuda-Yes
Keith Lilley-Yes
Paul Irwin-Yes
Scot Lueck – Yes
Linda Gover - Yes
Motion passed

Committee Reports:

Finance/Laws/Audit – Audits for Highway, Town Clerk, Town Tax Collector, Supervisor and Town Justice are complete

Motion to accept the audit of the Town Justice dated 2/8/2020

Motion made by Linda Gover
Seconded by Keith Lilley
Bruce Giuda-Yes
Keith Lilley-Yes
Paul Irwin-Yes
Scot Lueck – Yes
Linda Gover - Yes
Motion passed

Bldg and Grounds – emergency lights are up to date -need to add additional emergency light in the court room -discussion about options for putting a washer and dryer in the Copes Corners Park Office
Personnel – will send letter to Teamster’s union to start negotiations for 2021 contract
Hwy and Machinery – nothing
Ethics – Nothing
Parks – Nothing
Hazard Mitigation/FEMA – paperwork being submitted (storm disaster) for Halloween flood

Motion to approve vouchers 20032 to 20085 in the amount of \$56,094.22

Motion made by Scot Lueck
Seconded by Linda Gover
Bruce Giuda-Yes
Keith Lilley-No
Paul Irwin-Yes
Scot Lueck – Yes
Linda Gover - Yes
Motion passed

Town Supervisor presented the Certificate of Compliance for the new highway garage.
Completion of the new highway garage was discussed.

Motion to approve change order 6.1(adding 2nd story mezzanine storage) to Contract 1 – Building envelope for the new highway garage in the amount of \$3500

Motion made by Bruce Giuda

Seconded by Paul Irwin

Bruce Giuda-Yes

Keith Lilley-Yes

Paul Irwin-Yes

Scot Lueck – Yes

Linda Gover - No

Motion passed

The board discussed the timeline for possible capital improvements at Copes Corners Park (including showers and updated restrooms.) Town Supervisor will get more information from possible engineers for the project. Approval of Highway Working Agreement for 2020 was tabled until March. A proposal for Off-site Secure Nightly Cloud Backup was presented by the Supervisor.

Motion to approve purchase of Town Off-Site secure Nightly Cloud Backup as outlined in proposal dated February 14, 2020 from Stephen P. Lawton

Motion made by Paul Irwin

Seconded by Keith Lilley

Bruce Giuda-Yes

Keith Lilley-Yes

Paul Irwin-Yes

Scot Lueck – No

Linda Gover - Yes

Motion passed

Town Board discussed and approved updating the assessor's computer to Windows10. (currently using Windows 7). A proposal for a Fixed Asset Management & Reporting system was then discussed by the board. Letter to park patrons was approved and will be mailed out this month by the town clerk.

PRIVILEGE OF THE FLOOR: Andrew Cusumano, Jr., Duane Reif

Motion to adjourn at 9:34 PM

Motion made by Bruce Giuda

Seconded by Scot Lueck

Bruce Giuda-Yes

Keith Lilley-Yes

Paul Irwin-Yes

Scot Lueck-Yes

Motion passed

Submitted by,

Jacqueline Foster
Town Clerk