

TOWN OF BUTTERNUTS
Regular Meeting – March 16, 2020
Town Hall
1234 State Highway 51
Gilbertsville, NY 13776

DATE: March 16, 2020-6:58 PM

Present were: Bruce Giuda, Paul Irwin, Keith Lilley, Scot Lueck, Linda Gover, Highway Superintendent B Jay Stebbins

Pledge of allegiance was said by all.

Meeting was recorded by Town Clerk (audio).

PRIVILEGE OF THE FLOOR: Larry Gover

Motion to dispense with the reading of the minutes of February 17, 2020

Motion made by Keith Lilley

Seconded by Scot Lueck

Bruce Giuda-Yes

Keith Lilley-Yes

Paul Irwin-Yes

Scot Lueck – Yes

Linda Gover - Yes

Motion passed

Motion to approve the minutes of February 17, 2020 as amended

Motion made by Scot Lueck

Seconded by Keith Lilley

Bruce Giuda-Yes

Keith Lilley-Yes

Paul Irwin-Yes

Scot Lueck – Yes

Linda Gover - Yes

Motion passed

REPORTS: Town Clerk - \$302

Town Justice – All local courts have been closed

Dog Control – Dog Control Officer services were rated Satisfactory by NYS Dept. of Ag.

Assessor – report was received and is on file with the town clerk

Highway superintendent presented report to the board.

Hwy Superintendent discussed proposal to change radio system to digital.

Motion to accept proposal for digital radios from Tri-County Communications, Inc.

Motion made by Bruce Giuda

Seconded by Paul Irwin

Bruce Giuda-Yes

Keith Lilley-Yes

Paul Irwin-Yes
Scot Lueck – Yes
Linda Gover - Yes
Motion passed

Motion to approve highway superintendent’s report as presented

Motion made by Keith Lilley
Seconded by Linda Gover
Bruce Giuda-Yes
Keith Lilley-Yes
Paul Irwin-Yes
Scot Lueck – Yes
Linda Gover - Yes
Motion passed

Supervisor’s Report:

IT Backup has been installed – working very slowly due to internet access-assessor’s computer will be upgraded to Windows 10
Inventory tracking program is on hold at this time
Working on ambulance agreement with New Berlin
Spoke to Briggs and Lang about mining permit – should be complete in 2020.
Received a visit from Lois (Gates Cole Insurance) to deliver a check to sponsor the “Boat float” at the upcoming Spring Fest at Copes Corners Park
Received \$1000 payment for sycamore tree project at the park
Permit for park has been received and is good until April 2021
Presented 3 quotes for mini-excavators for use in the water line project at the park

Motion to spend up to \$1500 to add three (3) additional RV sites to the park (mini excavator and materials)

Motion made by Keith Lilley
Seconded by Paul Irwin
Bruce Giuda-Yes
Keith Lilley-Yes
Paul Irwin-Yes
Scot Lueck – Yes
Linda Gover - Yes
Motion passed

Supervisor discussed combining cash to increase investment for a larger return.
Fire Inspection was completed and is satisfactory

Motion to accept report of town supervisor

Motion made by Keith Lilley
Seconded by Paul Irwin
Bruce Giuda-Yes
Keith Lilley-Yes
Paul Irwin-Yes
Scot Lueck – Yes

Linda Gover - Yes
Motion passed

Committee Reports:

Finance/Laws/Audit – Audit for January is done

DA/DB checkbook from last year is done

Bldg and Grounds – Two (2) quotes for upgrading lighting at the town municipal building

Turner Electric - \$1,733

Montgomery and Hunt - \$3,400

3rd request had no reply

Personnel – need executive session

Budget - nothing

Hwy and Machinery – nothing

Ethics – Nothing

Parks – will discuss later on the agenda

Hazard Mitigation/FEMA – still discussing Halloween Storm

Surplus wood sale – no cutting and splitting on site-put sale on website

Motion to approve 2020 Highway Working agreement

Motion made by Keith Lilley

Seconded by Paul Irwin

Bruce Giuda-Yes

Keith Lilley-Yes

Paul Irwin-Yes

Scot Lueck – Yes

Linda Gover - Yes

Motion passed

Discussion of upcoming Spring Fest at Copes Corners Park. Clerk will hold all vendor checks in the safe until more information is available concerning status of Spring Fest due to Coronavirus pandemic.

Motion to have the Copes Corners Park committee to continue planning operations for 2020 Spring Fest including press releases for the weekend and special camping rates for the weekend considering the possibility of cancelation

Motion made by Scot Lueck

Seconded by Keith Lilley

Bruce Giuda-Yes

Keith Lilley-Yes

Paul Irwin-Yes

Scot Lueck – Yes

Linda Gover - Yes

Motion passed

Copes Corners Park audits will be done by Councilman Gover for 2020.

New Highway Building project update-
Mezzanine is done

General Contractor will be out by Friday
Shelf has been installed to create more storage
Parts for Diesel fuel pump have been purchased
Supervisor needs to review all payments with engineers in order to complete final payments
Phone and internet will be installed. Need to put lights under the mezzanine.

Motion to approve Turner Electric proposal to install conduit run for 3 8ft Vaportite LED lights under mezzanine and install lights on own switch for a total cost of \$2,220

Motion made by Scot Lueck
Seconded by Keith Lilley
Bruce Giuda-Yes
Keith Lilley-Yes
Paul Irwin-Yes
Scot Lueck – Yes
Linda Gover - Yes
Motion passed

Councilman Gover discussed concrete floor in new highway garage and upcoming concrete work on the new salt shed.

Motion to approve vouchers 20088 to 20127 in the amount of \$204,949.38

Motion made by Bruce Giuda
Seconded by Keith Lilley
Bruce Giuda-Yes
Keith Lilley-Yes
Paul Irwin-Yes
Scot Lueck – Yes
Linda Gover - Yes
Motion passed

Supervisor presented the draft of a letter he is sending to South New Berlin Fire District for review by the board.

Motion to accept the proposal from Turner Electric for lighting work in the town municipal building in the amount of \$1,733

Motion made Keith Lilley
Seconded by Paul Irwin
Bruce Giuda-Yes
Keith Lilley-Yes
Paul Irwin-Yes
Scot Lueck – Yes
Linda Gover - Yes
Motion passed

Motion to advertise and accept bids for 3,000 yards of sand and 10,000 yards of crushed stone

Motion made by Paul Irwin
Seconded by Scot Lueck
Bruce Giuda-Yes

Keith Lilley-Yes
Paul Irwin-Yes
Scot Lueck – Yes
Linda Gover - Yes
Motion passed

Motion to advertise and accept bids for cemetery mowing for 2020 mowing season

Motion made by Paul Irwin
Seconded by Bruce Giuda
Bruce Giuda-Yes
Keith Lilley-Yes
Paul Irwin-Yes
Scot Lueck – Yes
Linda Gover - Yes
Motion passed

Motion to implement summer program as presented and advertise and accept applications for the position of Summer Recreation Program Director (Clerk will contract Grange about possible rain location)

Motion made by Scot Lueck
Seconded by Keith Lilley
Bruce Giuda-Yes
Keith Lilley-Yes
Paul Irwin-Yes
Scot Lueck – Yes
Linda Gover - Yes
Motion passed

Supervisor presented job description for new position of Development Administrator. Supervisor will speak with assessor about the need for this position.

Motion to transfer \$50,000 from A200 to H200 to pay for balance of new highway garage project

Motion made by Linda Gover
Seconded by Keith Lilley
Bruce Giuda-Yes
Keith Lilley-Yes
Paul Irwin-Yes
Scot Lueck – Yes
Linda Gover - Yes
Motion passed

Motion to approve financial reports for February

Motion made by Keith Lilley
Seconded by Paul Irwin
Bruce Giuda-Yes
Keith Lilley-Yes
Paul Irwin-Yes
Scot Lueck – Yes

Linda Gover - Yes
Motion passed

Motion to go in to executive session at 8:55 PM

Motion made by Scot Lueck
Seconded by Keith Lilley
Bruce Giuda-Yes
Keith Lilley-Yes
Paul Irwin-Yes
Scot Lueck – Yes
Linda Gover - Yes
Motion passed

Motion to come out of executive session at 9:18 PM

Motion made by Paul Irwin
Seconded by Linda Gover
Bruce Giuda-Yes
Keith Lilley-Yes
Paul Irwin-Yes
Scot Lueck – Yes
Linda Gover - Yes
Motion passed

PRIVILEGE OF THE FLOOR: Joseph Dolgos

Motion to adjourn at 9:19 PM

Motion made by Bruce Giuda
Seconded by Scot Lueck
Bruce Giuda-Yes
Keith Lilley-Yes
Paul Irwin-Yes
Scot Lueck-Yes
Motion passed

Submitted by,

Jacqueline Foster
Town Clerk