

TOWN OF BUTTERNUTS
Regular Meeting – September 21, 2020
Town Hall
1234 State Highway 51
Gilbertsville, NY 13776

DATE: September 21, 2020-6:45 PM

Present were: Bruce Giuda, Keith Lilley, Scot Lueck, Linda Gover, Paul Irwin and Highway Superintendent B Jay Stebbins.

Pledge of allegiance was said by all.
Meeting was recorded by Town Clerk (audio).

Open Public Hearing at 6:45 PM – Purpose of hearing is to review proposed Site Plan Review Law

Comments were made by Don Hunt.

Motion to adjourn public hearing at 6:48 PM

Motion made by Bruce Giuda
Seconded by Keith Lilley
Bruce Giuda-Yes
Keith Lilley-Yes
Paul Irwin-Yes
Scot Lueck - Yes
Motion passed

Open Regular Meeting at 6:50 PM

Privilege of the Floor – Mark Doty

Motion to dispense with the reading of the minutes of August 17, 2020(Regular meeting) and 8/22/2020 (Special meeting)

Motion made by Scot Lueck
Seconded by Keith Lilley
Bruce Giuda-Yes
Keith Lilley-Yes
Scot Lueck – Yes
Linda Gover – Yes
Paul Irwin - Yes
Motion passed

Motion to approve the minutes of August 17, 2020 as corrected

Motion made by Scot Lueck
Seconded by Keith Lilley
Bruce Giuda-Yes
Keith Lilley-Yes
Scot Lueck – Yes

Linda Gover – Yes
Paul Irwin - Yes
Motion passed

Motion to approve the minutes of August 22, 2020 as corrected

Motion made by Scot Lueck
Seconded by Keith Lilley
Bruce Giuda-Yes
Keith Lilley-Yes
Scot Lueck – Yes
Linda Gover – Yes
Paul Irwin - Yes
Motion passed

Motion to approve vouchers 20322 through 20329 in the amount of \$15,575.54 (Abstract no.7)

Motion made by Keith Lilley
Seconded by Paul Irwin
Bruce Giuda-Yes
Keith Lilley-Yes
Paul Irwin-Yes
Scot Lueck – Yes
Linda Gover - Yes
Motion passed

Motion to go in to executive session to interview candidate for town clerk (Specific personnel) at 7:04 PM

Motion made by Linda Gover
Seconded by Keith Lilley
Bruce Giuda-Yes
Keith Lilley-Yes
Paul Irwin-Yes
Scot Lueck – Yes
Linda Gover - Yes
Motion passed

Motion to come out of executive session at 7:25 PM

Motion made by Keith Lilley
Seconded by Scot Lueck
Bruce Giuda-Yes
Keith Lilley-Yes
Paul Irwin-Yes
Scot Lueck – Yes
Linda Gover - Yes
Motion passed

REPORTS: Town Clerk – August - \$465.07 – read by Town Clerk

County Representative Michele Farwell updated the town board.

**Town Justice – Fines - \$250
Dog Control – No report
Assessor – Report was received**

Highway Superintendent B Jay Stebbins presented the highway superintendents' report

Motion to approve highway superintendent's report as presented

Motion made Keith Lilley
Seconded by Paul Irwin
Bruce Giuda-Yes
Keith Lilley-Yes
Scot Lueck – Yes
Linda Gover – Yes
Paul Irwin - Yes
Motion passed

Supervisor's Report:

Cooperstown Banks had transitioned to Wayne Bank and CDs have been updated
Guilford is holding a public hearing on the renewal of the Borden Hose Fire Dept. contract
Hubner alarm company is going to update alarm system
Completion of highway garage is official – contractor has been paid
Application for mining permit at new highway garage site is complete
Depot engineering has submitted a proposal for work at Copes Corners Park
One more step needed to activate Certificate of Need
CHIPS, PaveNY will be cut by 20%
Letter received complimenting highway department on work on Nichols Road

Motion to accept report of town supervisor

Motion made by Keith Lilley
Seconded by Paul Irwin
Bruce Giuda-Yes
Keith Lilley-Yes
Paul Irwin-Yes
Scot Lueck – Yes
Linda Gover - Yes
Motion passed

Committee Reports:

Finance/Laws/Audit –Park records have been reviewed and are satisfactory

Motion to approve May, June and July financial statements with a note that the H Fund and the A fund are out of balance due to transfer of money for capital project

Motion made by Linda Gover
Seconded by Keith Lilley

Bruce Giuda-Yes
Keith Lilley-Yes
Paul Irwin-Yes
Scot Lueck – Yes
Linda Gover - Yes
Motion passed

Bldg and Grounds – work with BJ Stebbins to set up new highway garage
Personnel – Letter has been received regarding setting up mediation
Budget – nothing
Hwy and Machinery – nothing
Ethics – nothing
Parks – Stain for bridge has been delivered
Hazard Mitigation/FEMA – nothing

Motion to adopt Local Law No. 1 of 2020 – Site Plan Review Law to be effective upon filing date with NY state

Motion made by Keith Lilley
Seconded by Paul Irwin
Bruce Giuda-Yes
Keith Lilley-Yes
Paul Irwin-Yes
Scot Lueck – Yes
Linda Gover - Yes
Motion passed

Bids for installation of airlines at new highway garage were opened
One bid was received – Avolio Brothers - \$16,500

Motion to reject bid from Avolio Brothers

Motion made by Keith Lilley
Seconded by Bruce Giuda
Bruce Giuda-Yes
Keith Lilley-Yes
Paul Irwin-Yes
Scot Lueck – Yes
Linda Gover - No
Motion passed

Bids for purchase of old highway garage were opened
One bid was received – Alan Mein - \$10,000

Motion to declare old highway garage and property as described in bid as surplus property

Motion made by Bruce Giuda
Seconded by Keith Lilley
Bruce Giuda-Yes
Keith Lilley-Yes
Paul Irwin-Yes

Scot Lueck – Yes
Linda Gover – No
Motion passed

Motion to accept bid of Alan Mein for purchase of old highway garage and property for \$10,000

Motion made by Keith Lilley
Seconded by Scot Lueck
Bruce Giuda-Yes
Keith Lilley-Yes
Paul Irwin-Yes
Scot Lueck – Yes
Linda Gover - No
Motion passed

Motion to appoint Mary Brown as town clerk effective November 1, 2020

Motion made by Scot Lueck
Seconded by Keith Lilley
Bruce Giuda-Yes
Keith Lilley-Yes
Paul Irwin-Yes
Scot Lueck – Yes
Linda Gover - Yes
Motion passed

Motion to pay Mary Brown (new town clerk) for 10 hours of training at \$12 per hour

Motion made by Scot Lueck
Seconded by Bruce Giuda
Bruce Giuda-Yes
Keith Lilley-Yes
Paul Irwin-Yes
Scot Lueck – Yes
Linda Gover - Yes
Motion passed

Motion to hire R Braun Land Surveyor at a cost of \$2,800 to survey Town of Butternuts property parcel 282.00-1-11

Motion made by Keith Lilley
Seconded by Paul Irwin
Bruce Giuda-Yes
Keith Lilley-Yes
Paul Irwin-Yes
Scot Lueck – Yes
Linda Gover - No
Motion passed

Motion to hire RPI Appraisal to appraise blue building located at 1232 State Hwy 51, Gilbertsville, NY 13776 at a cost of \$500

Motion made by Keith Lilley

Seconded by Paul Irwin
Bruce Giuda-Yes
Keith Lilley-Yes
Paul Irwin-Yes
Scot Lueck – Yes
Linda Gover - No
Motion passed

Motion to hire Chris and Amanda Jones as park caretakers for 2021 season and authorize town supervisor to sign contract

Motion made by Scot Lueck
Seconded by Keith Lilley
Bruce Giuda-Yes
Keith Lilley-Yes
Paul Irwin-Yes
Scot Lueck – Yes
Linda Gover - No
Motion passed

Motion to approve proposal from Depot Engineering for Design and Bid Document Proposal for Copes Corner Restroom Facility at a cost not to exceed \$12,000

Motion made by Scot Lueck
Seconded by Linda Gover
Bruce Giuda-Yes
Keith Lilley-Yes
Paul Irwin-Yes
Scot Lueck – Yes
Linda Gover - Yes
Motion passed

Motion to purchase 20 Ft. container from Frankie’s, New Berlin, NY to be used for storage at new highway garage at a cost of \$3800

Motion made by Keith Lilley
Seconded by Linda Gover
Bruce Giuda-Yes
Keith Lilley-Yes
Paul Irwin-Yes
Scot Lueck – Yes
Linda Gover - Yes
Motion passed

Board Discussion:

Need to start on renewable energy laws(Lueck)
Possible signs on Lulu Coon Road (Gover)
Radio Tower for EMS (Lueck)
Resignation as of 10/3 (Gover)

Motion to approve vouchers 20330 to 20369 in the amount of \$240,881.24

Motion made by Keith Lilley

Seconded by Bruce Giuda

Bruce Giuda-Yes

Keith Lilley-Yes

Paul Irwin-Yes

Scot Lueck – Yes

Linda Gover - No

Motion passed

Privilege of the Floor:

Barbara Lilley

Don Hunt

Motion to adjourn at 9:10 PM

Motion made by Bruce Giuda

Seconded by Keith Lilley

Bruce Giuda-Yes

Keith Lilley-Yes

Paul Irwin-Yes

Scot Lueck – Yes

Linda Gover - Yes

Motion passed

Submitted by,

Jacqueline Foster

Town Clerk