

TOWN OF BUTTERNUTS  
Regular Meeting – March 16, 2020  
Town Hall  
1234 State Highway 51  
Gilbertsville, NY 13776

**DATE: March 16, 2020-6:58 PM**

Present were: Bruce Giuda, Paul Irwin, Keith Lilley, Scot Lueck, Linda Gover, Highway Superintendent B Jay Stebbins

Pledge of allegiance was said by all.

Meeting was recorded by Town Clerk (audio).

PRIVILEGE OF THE FLOOR: Larry Gover

**Motion to dispense with the reading of the minutes of February 17, 2020**

Motion made by Keith Lilley

Seconded by Scot Lueck

Bruce Giuda-Yes

Keith Lilley-Yes

Paul Irwin-Yes

Scot Lueck – Yes

Linda Gover - Yes

Motion passed

**Motion to approve the minutes of February 17, 2020 as amended**

Motion made by Scot Lueck

Seconded by Keith Lilley

Bruce Giuda-Yes

Keith Lilley-Yes

Paul Irwin-Yes

Scot Lueck – Yes

Linda Gover - Yes

Motion passed

**REPORTS: Town Clerk - \$302**

**Town Justice – All local courts have been closed**

**Dog Control – Dog Control Officer services were rated Satisfactory by NYS Dept. of Ag.**

**Assessor – report was received and is on file with the town clerk**

**Highway superintendent presented report to the board.**

**Hwy Superintendent discussed proposal to change radio system to digital.**

**Motion to accept proposal for digital radios from Tri-County Communications, Inc.**

Motion made by Bruce Giuda

Seconded by Paul Irwin

Bruce Giuda-Yes

Keith Lilley-Yes

Paul Irwin-Yes  
Scot Lueck – Yes  
Linda Gover - Yes  
Motion passed

**Motion to approve highway superintendent’s report as presented**

Motion made by Keith Lilley  
Seconded by Linda Gover  
Bruce Giuda-Yes  
Keith Lilley-Yes  
Paul Irwin-Yes  
Scot Lueck – Yes  
Linda Gover - Yes  
Motion passed

Supervisor’s Report:

IT Backup has been installed – working very slowly due to internet access-assessor’s computer will be upgraded to Windows 10  
Inventory tracking program is on hold at this time  
Working on ambulance agreement with New Berlin  
Spoke to Briggs and Lang about mining permit – should be complete in 2020.  
Received a visit from Lois (Gates Cole Insurance) to deliver a check to sponsor the “Boat float” at the upcoming Spring Fest at Copes Corners Park  
Received \$1000 payment for sycamore tree project at the park  
Permit for park has been received and is good until April 2021  
Presented 3 quotes for mini-excavators for use in the water line project at the park

**Motion to spend up to \$1500 to add three (3) additional RV sites to the park (mini excavator and materials)**

Motion made by Keith Lilley  
Seconded by Paul Irwin  
Bruce Giuda-Yes  
Keith Lilley-Yes  
Paul Irwin-Yes  
Scot Lueck – Yes  
Linda Gover - Yes  
Motion passed

Supervisor discussed combining cash to increase investment for a larger return.  
Fire Inspection was completed and is satisfactory

**Motion to accept report of town supervisor**

Motion made by Keith Lilley  
Seconded by Paul Irwin  
Bruce Giuda-Yes  
Keith Lilley-Yes  
Paul Irwin-Yes  
Scot Lueck – Yes

Linda Gover - Yes  
Motion passed

Committee Reports:

Finance/Laws/Audit – Audit for January is done

DA/DB checkbook from last year is done

Bldg and Grounds – Two (2) quotes for upgrading lighting at the town municipal building

Turner Electric - \$1,733

Montgomery and Hunt - \$3,400

3<sup>rd</sup> request had no reply

Personnel – need executive session

Budget - nothing

Hwy and Machinery – nothing

Ethics – Nothing

Parks – will discuss later on the agenda

Hazard Mitigation/FEMA – still discussing Halloween Storm

Surplus wood sale – no cutting and splitting on site-put sale on website

**Motion to approve 2020 Highway Working agreement**

Motion made by Keith Lilley

Seconded by Paul Irwin

Bruce Giuda-Yes

Keith Lilley-Yes

Paul Irwin-Yes

Scot Lueck – Yes

Linda Gover - Yes

Motion passed

Discussion of upcoming Spring Fest at Copes Corners Park. Clerk will hold all vendor checks in the safe until more information is available concerning status of Spring Fest due to Coronavirus pandemic.

**Motion to have the Copes Corners Park committee to continue planning operations for 2020 Spring Fest including press releases for the weekend and special camping rates for the weekend considering the possibility of cancelation**

Motion made by Scot Lueck

Seconded by Keith Lilley

Bruce Giuda-Yes

Keith Lilley-Yes

Paul Irwin-Yes

Scot Lueck – Yes

Linda Gover - Yes

Motion passed

Copes Corners Park audits will be done by Councilman Gover for 2020.

New Highway Building project update-  
Mezzanine is done

General Contractor will be out by Friday  
Shelf has been installed to create more storage  
Parts for Diesel fuel pump have been purchased  
Supervisor needs to review all payments with engineers in order to complete final payments  
Phone and internet will be installed. Need to put lights under the mezzanine.

**Motion to approve Turner Electric proposal to install conduit run for 3 8ft Vaportite LED lights under mezzanine and install lights on own switch for a total cost of \$2,220**

Motion made by Scot Lueck  
Seconded by Keith Lilley  
Bruce Giuda-Yes  
Keith Lilley-Yes  
Paul Irwin-Yes  
Scot Lueck – Yes  
Linda Gover - Yes  
Motion passed

Councilman Gover discussed concrete floor in new highway garage and upcoming concrete work on the new salt shed.

**Motion to approve vouchers 20088 to 20127 in the amount of \$204,949.38 (Abstract No.3)**

Motion made by Bruce Giuda  
Seconded by Keith Lilley  
Bruce Giuda-Yes  
Keith Lilley-Yes  
Paul Irwin-Yes  
Scot Lueck – Yes  
Linda Gover - Yes  
Motion passed

Supervisor presented the draft of a letter he is sending to South New Berlin Fire District for review by the board.

**Motion to accept the proposal from Turner Electric for lighting work in the town municipal building in the amount of \$1,733**

Motion made Keith Lilley  
Seconded by Paul Irwin  
Bruce Giuda-Yes  
Keith Lilley-Yes  
Paul Irwin-Yes  
Scot Lueck – Yes  
Linda Gover - Yes  
Motion passed

**Motion to advertise and accept bids for 3,000 yards of sand and 10,000 yards of crushed stone**

Motion made by Paul Irwin  
Seconded by Scot Lueck  
Bruce Giuda-Yes

Keith Lilley-Yes  
Paul Irwin-Yes  
Scot Lueck – Yes  
Linda Gover - Yes  
Motion passed

**Motion to advertise and accept bids for cemetery mowing for 2020 mowing season**

Motion made by Paul Irwin  
Seconded by Bruce Giuda  
Bruce Giuda-Yes  
Keith Lilley-Yes  
Paul Irwin-Yes  
Scot Lueck – Yes  
Linda Gover - Yes  
Motion passed

**Motion to implement summer program as presented and advertise and accept applications for the position of Summer Recreation Program Director (Clerk will contract Grange about possible rain location)**

Motion made by Scot Lueck  
Seconded by Keith Lilley  
Bruce Giuda-Yes  
Keith Lilley-Yes  
Paul Irwin-Yes  
Scot Lueck – Yes  
Linda Gover - Yes  
Motion passed

Supervisor presented job description for new position of Development Administrator. Supervisor will speak with assessor about the need for this position.

**Motion to transfer \$50,000 from A200 to H200 to pay for balance of new highway garage project**

Motion made by Linda Gover  
Seconded by Keith Lilley  
Bruce Giuda-Yes  
Keith Lilley-Yes  
Paul Irwin-Yes  
Scot Lueck – Yes  
Linda Gover - Yes  
Motion passed

**Motion to approve financial reports for February**

Motion made by Keith Lilley  
Seconded by Paul Irwin  
Bruce Giuda-Yes  
Keith Lilley-Yes  
Paul Irwin-Yes  
Scot Lueck – Yes

Linda Gover - Yes  
Motion passed

**Motion to go in to executive session at 8:55 PM**

Motion made by Scot Lueck  
Seconded by Keith Lilley  
Bruce Giuda-Yes  
Keith Lilley-Yes  
Paul Irwin-Yes  
Scot Lueck – Yes  
Linda Gover - Yes  
Motion passed

**Motion to come out of executive session at 9:18 PM**

Motion made by Paul Irwin  
Seconded by Linda Gover  
Bruce Giuda-Yes  
Keith Lilley-Yes  
Paul Irwin-Yes  
Scot Lueck – Yes  
Linda Gover - Yes  
Motion passed

PRIVILEGE OF THE FLOOR: Joseph Dolgos

**Motion to adjourn at 9:19 PM**

Motion made by Bruce Giuda  
Seconded by Scot Lueck  
Bruce Giuda-Yes  
Keith Lilley-Yes  
Paul Irwin-Yes  
Scot Lueck-Yes  
Motion passed

Submitted by,

Jacqueline Foster  
Town Clerk