

**BOARD OF THE TOWN OF BUTTERNUTS  
REGULAR MEETING  
June 1, 2021  
Town of Butternuts Municipal Building**

Meeting was called to order at 7:02 PM by Bruce Giuda, Town Supervisor.

Minutes recorded by Rebekah Huff, Town Clerk.

Agenda - see [Appendix A](#).

Attendees: Bruce Giuda - Supervisor & Board Member, Keith Lilley - Board Member, Scot Lueck - Board Member, Paul Irwin - Board Member, John Hill - Board Member, Cory Wilber - Highway Superintendent, and Rebekah Huff - Town Clerk.

Visitor Sign-In Sheet - see [Appendix N](#).

**New Business – Agenda Item 1 - Motion to Appoint Rebekah Huff as a Town of Butternuts Town Clerk:**

Introduced By:	Bruce Giuda	Yes	No
Seconded By:	Keith Lilley		
Bruce Giuda, Town Supervisor		X	
Keith Lilley, Board Member		X	
Scot Lueck, Board Member	Not Present		
Paul Irwin, Board Member		X	
John Hill, Board Member		X	
Motion Carried	Yes	4	-

**Privilege of the floor:**

Two town residents discussed issues with safety and the speed limit on Dunham’s Crossroad and requested the speed limit be reduced. Concern was also raised regarding the status of road sweeping, requesting that it be completed for Dunham’s Crossroad, and noted that this work is typically done earlier in the year.

Town Resident discussed concerns with the site plan review law.

**Motion to dispense with the reading of the minutes of May 4, 2021, with corrections from Bruce Giuda and Keith Lilley:**

Introduced By:	Bruce Giuda	Yes	No
Seconded By:	Keith Lilley		
Bruce Giuda, Town Supervisor		X	
Keith Lilley, Board Member		X	
Scot Lueck, Board Member	Not Present		
Paul Irwin, Board Member		X	
John Hill, Board Member		X	
Motion Carried	Yes	4	

**Motion to approve the May 4, 2021 Regular Meeting minutes, as amended:**

Introduced By:	Bruce Giuda	Yes	No
Seconded By:	John Hill		
Bruce Giuda, Town Supervisor		X	
Keith Lilley, Board Member		X	
Scot Lueck, Board Member	Not Present		
Paul Irwin, Board Member		X	
John Hill, Board Member		X	
Motion Carried	Yes	4	

**Town Official Reports:**

Town Official	Read By	Items of Note
Town Clerk	Bruce Giuda	See Town Clerk's Report – Expenses Revenues of \$363.00 – <a href="#">Appendix B</a> .
Town Justice	Bruce Giuda	See Town Justice's Report – Fines of \$170.00 - <a href="#">Appendix C</a> .
Town Assessor	Bruce Giuda	See Town Assessor's Report - <a href="#">Appendix D</a> .
Dog Control	Not Applicable	No items of note
Highway Superintendent	Cory Wilber	See Highway Superintendent's Report - <a href="#">Appendix E</a> .
Town Supervisor	Bruce Giuda	See Town Supervisor's Report - <a href="#">Appendix F</a> .

**Motion to accept Highway Superintendent Reports – read by Cory Wilber:**

Introduced By:	Keith Lilley	Yes	No
Seconded By:	Bruce Giuda		
Bruce Giuda, Town Supervisor		X	
Keith Lilley, Board Member		X	
Scot Lueck, Board Member	Not Present		
Paul Irwin, Board Member		X	
John Hill, Board Member		X	
Motion Carried	Yes	4	

Highway Superintendent Cory Wilber exited the meeting at 7:42 PM.

**Motion to approve Supervisors Report – read by Bruce Giuda:**

Introduced By:	Keith Lilley		
Seconded By:	Paul Irwin	Yes	No
Bruce Giuda, Town Supervisor		X	
Keith Lilley, Board Member		X	
Scot Lueck, Board Member	Not Present		
Paul Irwin, Board Member		X	
John Hill, Board Member		X	
Motion Carried	Yes	4	

**Committee Reports:**

Committee	Responsible Board Member	Updates
Finance, Laws & Audit	Bruce Giuda	New addition of monthly CPA sign-off report by Town Bookkeeper, Rebekah Huff, to eliminate the need for an independent review by a Board Member. See <a href="#">Appendix G</a> .
Buildings & Grounds	Keith Lilley	Keith Lilley reports that Copes Corners is running smoothly. Next issue to address is to do lighting maintenance on the Municipal Building.
Parks	Scot Lueck	Not present – no items of note.
Highway & Machinery	Bruce Giuda	No items of note.
Ethics	Outside Committee – Niki McNeil	No items of note.
Hazard Mitigation/FEMA	Paul Irwin	No items of note.

**Old Business – Agenda Item 1 - Motion to accept NYCLASS Registration Resolution (Municipal Cooperation Resolution) (Appendix H):**

Introduced By:	John Hill		
Seconded By:	Keith Lilley	<b>Yes</b>	<b>No</b>
Bruce Giuda, Town Supervisor		X	
Keith Lilley, Board Member		X	
Scot Lueck, Board Member	Not Present		
Paul Irwin, Board Member		X	
John Hill, Board Member		X	
Motion Carried	Yes	4	

**Old Business – Agenda Item 2 – Excess Machinery and Trucks (Appendix I):**

See report of “Surplus/Excess Equipment” included in Board packet.

**Old Business – Agenda Item 3 – Property Assessment Review Proposal - Motion to accept (Appendix J):**

Introduced By:	Keith Lilley		
Seconded By:	John Hill	<b>Yes</b>	<b>No</b>
Bruce Giuda, Town Supervisor		X	
Keith Lilley, Board Member		X	
Scot Lueck, Board Member	Not Present		
Paul Irwin, Board Member		X	
John Hill, Board Member		X	
Motion Carried	Yes	4	

**New Business - Agenda Item 2 – Change Order for Salt Shed (#3.6) – Motion to accept (Appendix K):**

Introduced By:	John Hill		
Seconded By:	Bruce Giuda	<b>Yes</b>	<b>No</b>
Bruce Giuda, Town Supervisor		X	
Keith Lilley, Board Member		X	
Scot Lueck, Board Member	Not Present		
Paul Irwin, Board Member		X	
John Hill, Board Member		X	
Motion Carried	Yes	4	

**New Business - Agenda Item 3 – Hazard Mitigation Plan Resolution – Motion to adopt (Appendix L):**

Introduced By:	Bruce Giuda		
Seconded By:	Paul Irwin	<b>Yes</b>	<b>No</b>
Bruce Giuda, Town Supervisor		X	
Keith Lilley, Board Member		X	
Scot Lueck, Board Member	Not Present		
Paul Irwin, Board Member		X	
John Hill, Board Member		X	
Motion Carried	Yes	4	

**New Business - Agenda Item 4 – Financial Reports April 2021 (Appendix M (A, B, C)):**

To be reviewed by Board Members, discussed and approved at the July 2021 Board Meeting.

**New Business - Agenda Item 5 – Approve Vouchers - Motion to approve Vouchers 21188 to 21244 in the amount of \$176,451.29.**

Introduced By:	Bruce Giuda		
Seconded By:	Keith Lilley	<b>Yes</b>	<b>No</b>
Bruce Giuda, Town Supervisor		X	
Keith Lilley, Board Member		X	
Scot Lueck, Board Member	Not Present		
Paul Irwin, Board Member		X	
John Hill, Board Member		X	
Motion Carried	Yes	4	

**Board Discussion:** Keith Lilley noted there is an issue with the Planning Board that will be addressed at the next meeting.

**Privilege of the floor:** No items.

**Motion to Adjourn at 8:05 PM**

Introduced By:	Bruce Giuda		
Seconded By:	Keith Lilley	<b>Yes</b>	<b>No</b>
Bruce Giuda, Town Supervisor		X	
Keith Lilley, Board Member		X	
Scot Lueck, Board Member	Not Present		
Paul Irwin, Board Member		X	
John Hill, Board Member		X	
Motion Carried	Yes	4	

Respectfully Submitted,

Rebekah Huff, CPA  
Town Clerk, Town of Butternuts