

BOARD OF THE TOWN OF BUTTERNUTS

**SPECIAL MEETING
FEBRUARY 23, 2022
MUNICIPAL BUILDING**

*FINAL
Approved: 3/4/22
Posted: 3/30/22*

Meeting was called to order at 7:00 PM by Bruce Giuda, Town Supervisor.

Minutes recorded by Rebekah Huff, Town Clerk.

Agenda: See **Appendix A**.

Attendees: Bruce Giuda - Supervisor & Board Member, Keith Lilley - Board Member, Teresa Winchester - Board Member, Paul Irwin – Board Member, and Rebekah Huff - Town Clerk.

Visitor Sign-In Sheet - see **Appendix B**.

Privilege of the floor:

No items for privilege of the floor.

Old Business:

No items for old business.

New Business:

Agenda Item 1 – Contract for Cold Storage Building Materials:

The Town Board discussed the different options for the building of the cold storage building, including the consideration of rising costs due to continued uncertainty in the national and global supply chain for building materials, fuel and other materials required to construct the building. The Board discussed different types of flooring, walls, insulation, structure, drainage, as well as other elements of the construction of the planned cold storage building.

Motion to authorize the Town Supervisor to sign the contract with Complete Construction Concepts, LLC for materials for the construction of the Cold Storage Building with the down payment being 90% of \$107,700 or \$96,930 as per the proposal bid received and approved by the Board during the February 9, 2022 Regular Board Meeting:

Introduced By:	Keith Lilley	Yes	No	Abstained
Seconded By:	Paul Irwin			
Bruce Giuda, Town Supervisor		X		
Keith Lilley, Board Member		X		
Teresa Winchester, Board Member		X		
Paul Irwin, Board Member		X		
John Hill, Board Member	Absent	N/A	N/A	N/A
Motion Carried	Yes	4		

Motion to approve voucher 22059 through 22071 in the amount of \$260,186.15

Introduced By:	Bruce Giuda	Yes	No	Abstained
Seconded By:	Paul Irwin			
Bruce Giuda, Town Supervisor		X		
Keith Lilley, Board Member		X		
Teresa Winchester, Board Member		X		
Paul Irwin, Board Member		X		
John Hill, Board Member	Absent	N/A	N/A	N/A
Motion Carried	Yes	4		

Motion to request bids for Phase 2 of the cold storage building project, work to include site work, foundation and building construction as described by Depot Engineering Services, with the Board having the right to accept or reject any and all bids:

Introduced By:	Keith Lilley	Yes	No	Abstained
Seconded By:	Paul Irwin			
Bruce Giuda, Town Supervisor		X		
Keith Lilley, Board Member		X		
Teresa Winchester, Board Member		X		
Paul Irwin, Board Member		X		
John Hill, Board Member	Absent	N/A	N/A	N/A
Motion Carried	Yes	4		

Board Discussion:

Construction Management/ Clerk of Works - The Board discussed the next steps for the plans and bidding process for the construction of the Cold Storage Building, including bidding and project management. Depot Engineering will continue to work with the Town Board to work through preparation of the next bids for the labor to build the building. There was discussion whether Depot Engineering will oversee the project.

Teresa Winchester brought up the opportunity to apply for a Community Events Grant. The Board was in agreement to ask Lynne Ohl to compose the grant application.

Privilege of the floor:

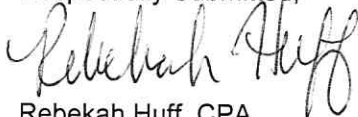
No items for privilege of the floor.

Adjournment:

Motion to Adjourn at 9:05 PM:

Introduced By:	Bruce Giuda	Yes	No	Abstained
Seconded By:	Teresa Winchester			
Bruce Giuda, Town Supervisor		X		
Keith Lilley, Board Member		X		
Teresa Winchester, Board Member		X		
Paul Irwin, Board Member		X		
John Hill, Board Member		X		
Motion Carried	Yes	5		

Respectfully Submitted,



Rebekah Huff, CPA
Town Clerk, Town of Butternuts