

# Town of Butternuts

## Regular Meeting

February 14, 2024

Meeting was called to order at 7:00PM by Supervisor Bruce Giuda.

Minutes by Town Clerk Lucy Richards.

All Board Members and Highway Superintendent present.

Visitors present: Barbara Lilley, DCO Scot Lueck, Technical Engineer Geoffrey Scott and Jerry Madsen County Representative.

Privilege of the floor: Noise ordinance was discussed.

Minutes: Keith Lilley made the motion to dispense with the reading of the January 10, 2024 Reorganizational Minutes and the January 10, 2024 Regular Meeting Minutes, Paul Irwin seconded the motion all agree motion carried. Bruce Giuda made the motion to approve January 10, 2024 Reorganizational Meeting Minutes and January 10, 2024 Regular Meeting Minutes with corrections Teresa Winchester seconded the motion all agree motion carried.

Reports: Town Clerk yes, Town Justice yes, Dog Control yes, DCO Scott Lueck asked Board to consider a holding facility and a change to the Town Dog Law. Assessor yes, Highway Superintendent an oral report, some items mentioned 1. Need of new tires for grader, 2. Maintenance schedule being formulated, 3. Fuel log is on file, 4. Upcoming training for the crew, 5. Inventory is about done, 6. Highway Employee Personal vehicles are not to be rinsed off or washed at the Town Highway Garage. Highway Employee personal vehicles are not to be used for Town Highway work. Supervisor's report yes.

Technical Engineer Geoffrey Scott introduced to the Town Board; "The Cornell Asset Management Program (CAMP) summer intern program helps you implement a pavement management system for your highway network." Bruce Giuda made the motion to participate in the CAMP Program, Keith Lilley seconded the motion all agree motion carried.

Committee Reports: Policy discussed under Old Business, Audit and Law; Paul Irwin stated all are done except Highway Superintendent an Assets Management Audit is being proposed. Highway and Machinery John Hill yes, Buildings and Grounds Keith Lilley yes, Park Bruce Giuda closed but taking reservations, Comprehensive Plan waiting on maps. Ethics Board no report.

Old Business: 1. Traffic sign changes need to have reason for change.

2. Annual Policy Review Teresa Winchester provided the Board Members with Policy Notebooks; wording changes were discussed.

New Business: 1. Cornell Roads Program previously discussed.

2. Financial Reports January 2024 submitted.

3. Approve Payments of Vouchers 24030 -24056 for \$62,043.18, Bruce Giuda made the motion to pay Vouchers 24030 -24056 for \$62,043.18 John Hill seconded the motion all agree motion carried.

4. Bruce Giuda made the motion to Authorize New Charge Account for Superior Lubricants John Hill seconded the motion all agree motion carried.

5. Bruce Giuda made the motion to make a Budget Transfer for the Gilbertsville Library, \$50.00 from A7510.4 to A7410.4 Keith Lilley seconded the motion all agree motion carried.

6. John Hill made the motion to approve the purchase of Audio- Visual Equipment for the Town Hall purchase price not to exceed \$1000.00, Paul Irwin seconded the motion all agree motion carried.

7. Teresa Winchester made the motion to authorize bids for Creek Bank Stabilization and Stream Bank Restoration Project Bruce Giuda seconded the motion all agree motion carried.

8. Bruce Giuda made the motion to authorize bids for purchase of Stone for Dry Brook Project John Hill seconded the motion all agree motion carried.

9. Keith Lilley made the motion to approve Butternuts Town Hall for Election Site 2024 Teresa Winchester seconded the motion all agree motion carried.

Board Discussion: Taking down of Village Improvement Society Christmas Wreaths was discussed.

Privilege of the Floor: Jerry Madsen County Representative spoke concerning interest in another town in purchasing on of the Town's trucks. Barbara Lilley suggested the Ethics Board Chairman Vicki McNeil should have a copy of the Ethics Policy.

Bruce Giuda made the motion to adjourn the meeting at 9:36 PM John Hill seconded the motion all agree motion carried.

Respectfully Submitted

Lucy Richards

