

TOWN OF BUTTERNUTS  
MEETING AGENDA  
April 9, 2024<sup>15</sup>  
REGULAR MEETING

AUDIT VOUCHERS

OPEN MEETING AND PLEDGE

PRIVILEGE OF THE FLOOR – THREE MINUTES EACH

MINUTES CORRECTIONS AND ADOPT – March 12, 2025 Regular Meeting

REPORTS: TOWN CLERK -TOWN JUSTICE – DOG CONTROL - ASSESSOR  
HIGHWAY SUPERINTENDENT'S REPORT - SUPERVISOR'S REPORT

COMMITTEE REPORTS- POLICY \* AUDIT / LAW

OLD BUSINESS      1. Depot Engineering  
                            2. Historian  
                            3. Comprehensive Plan

NEW BUSINESS      1. Financial Reports March 2025  
                            2. (a) Bids for Purchase of Sand and Gravel  
                                (b) Bids for Screening Sand and Crushing Gravel  
                            3. NYSEG Easement for new Utility Poles at Park  
                            4. Approve Payments of Vouchers 25101 – 25141\$

344, 215. 62

BOARD DISCUSSION

PRIVILEGE OF THE FLOOR – THREE MINUTES EACH

ADJOURNMENT

Account#	Account Description	Fee Description	Qty	Local Share
	Marriage Lic.	MARRIAGE LICENSE FEE	1	17.50
		<b>Sub-Total:</b>		<b>\$17.50</b>
A1255	MISC. FEES	Certified - Death	9	90.00
		Certified - Marriage	2	20.00
		<b>Sub-Total:</b>		<b>\$110.00</b>
A2544	Dog Licensing	Female, Spayed	5	30.00
		Male, Neutered	4	24.00
		Male, Unneutered	1	12.00
		<b>Sub-Total:</b>		<b>\$66.00</b>
B2402	Town Clerk	Planning Board Fees	5	130.00
		<b>Sub-Total:</b>		<b>\$130.00</b>
<b>Total Local Shares Remitted:</b>				<b>\$323.50</b>
Amount paid to: NYS Ag. & Markets for spay/neuter program				12.00
Amount paid to: State Health Dept. For Marriage Licenses				22.50
<b>Total State, County &amp; Local Revenues:</b>		<b>\$358.00</b>	<b>Total Non-Local Revenues:</b>	<b>\$34.50</b>

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Lucy Richards Town Clerk, Town of Butternuts during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Supervisor

Date



Town Clerk

03/31/2025

Date

# **TOWN OF BUTTERNUTS**

## **TOWN COURT**

P.O. BOX 26  
GILBERTSVILLE, NY 13776  
607-783-2758  
FAX 607-240-5063

April 9, 2025

Dear Board Members and Supervisor:

Enclosed please find my monthly check for Fines and Surcharges, along with my cashbook report. I am also enclosing a voucher for two pamphlets we purchase every year (except last year). They help us to quickly determine proper fines and surcharges on both Vehicle and Traffic cases, as well as Penal Law cases. I have also provided emails to the Supervisor about them, since the invoices can be paid online.

Wishing you all a sunny and warm Spring!

Sincerely,



Claudette Y. Newman  
Butternuts Town Justice

encls.

# Butternuts Town Court

## Cashbook Report

### Judge Claudette Y. Newman

## Regular Account

Report date: 04/09/2025  
Page 1 of 1

Transactions from: 03/01/2025 To: 03/31/2025

This report shows all cashbook activity.

Checks show as negative numbers and do not affect deposit totals.

CHECK or RECEIPT	PAID DEPOSIT	CASE#	PAYEE	REASON	FINE	CIV-FEE	SCHG	BAIL	OTHER
N000556	03/13/25 03/14/25	24110004		Fine Payment	25.00	0.00	0.00	0	0
			BankDeposit on 03/14/25 total deposit of \$	25.00					
N000557	03/27/25 03/28/25	24110006		Fine Payment	30.00	0.00	0.00	0	0 \$
			BankDeposit on 03/28/25 total deposit of \$	30.00					
Account totals for period including checks \$					55.00	0.00	0.00	0.00	0.00
Total deposits this period: \$					55.00				
Total checks this period: \$					0.00				
Total of all accounts this period including checks: \$					55.00				
Bail applied this period: \$					0.00				
Total credit card payments: \$					0.00				
Total E-payments: \$					0.00				
Reportable money received this period: \$					55.00				

**NOTE:** The figures above represent changes to your bank balance during the report period. Your actual bank balance will differ due to transactions outside of this report period.

**NOTE:** Credit card payments will not show on deposit slips, but will show on the cash book report.

## Town of Butternuts Dog Control Officer Report

For service period 3-8-2025 through 3-31-2025

Date	Mileage	Name & Nature of call
3-12 thru 3-27	45.7	Tomoiu – dog running at large and dangerous dog procedure
3-23 thru 3-27	2.5	Morgan – dogs running at large

Total mileage 48.2 miles

Respectfully submitted by,

Scot Lueck  
Scot Lueck, DCO

# Town of Butternuts Highway

## Monthly Report

04/09/2025

1. We have most of the stone needed for this years' shimming and chip sealing from Heidelberg Materials, Use to be Carver.
2. Several delineators have been installed at cross tubes.
3. Road signs are still an issue. 3 stop signs have been shot at, State Police have been investigating. 4 road name signs have been stolen, with the last one post and all were taken.
4. Replaced a cross tube at the intersection of Copes Corner and Halbert Hill roads. Old tube was rusted full length on the bottom.
5. Keith Klingman has been using the boom mower on several of our roads and was on Taylor Road last week. A lot of our roads haven't seen this much sun in many years
6. We are now ditching on Taylor Road and will be replacing cross tubes that need to be.
7. I sent two permits to DEC and two permits to Army Corp of Engineers. One for cross tube on Copes Corner Road near Mark Harvey's home. One for bank on Mill Street that is failing.
8. I have received sealed bids for screening and crushing gravel for the Town.



## **SUPERVISOR REPORT 4/9/25**

FEMA - Finished paperwork and submitted to Regional representative for 3 projects that were completed. The former Highway Superintendent left no records on any of these projects so I worked with the FEMA / Homeland Security rep to recreate the records. He was satisfied with the submittal and should close the files on the projects

ENGINEERING FOR PARK – Worked with Jason to locate the proposed 5 new sites as per engineered drawings. We have received notification from Dep't of Health that they have some issues that need to be corrected before approval. Jason will be addressing these issues with DOH. We have a right of way agreement to review tonight for NYSEG to add 2 poles at the park. I have received the water testing schedule for 2025 from DOH. Working with the caretaker we have decided to allow campers to move their RV's to their sites starting this weekend. Water and electricity will not be turned on until 5/1/25.

CONDITIONS OF NEWLY AND RECENTLY PAVED ROADS – I have discussed the condition of our newly and recently paved roads with the Highway Superintendent. There are many places where pavement is coming apart on roads that were just done last year or within the past 2 or 3 years. It appears that the thickness of the pavement is not what we asked for or what we were charged for. I have suggested to Dave that he and I document and photograph every instance of this and prepare a report for the Town Board for next month. I want to talk with the representatives from Gorman and Suit Kote about their work, and may ask them to attend the Board meeting in May. For example, Lilley Hill Rd was just paved last August and was supposed to be 3 inches thick. There are places coming apart that clearly show a thickness of 5/8 inch. If we can substantiate this, I am going to want these companies to repave these roads at their expense. I will also be sharing this review with the Town attorney and will discuss legal action to get what the taxpayers paid for. We have increased expenditures substantially over the last 5 years, yet the roads are not showing improvement.