

TOWN OF BUTTERNUTS
MEETING AGENDA
May 14, 2025
REGULAR MEETING

AUDIT VOUCHERS

OPEN MEETING AND PLEDGE

PRIVILEGE OF THE FLOOR – THREE MINUTES EACH

MINUTES CORRECTIONS AND ADOPT – April 9, 2025 Regular Meeting

REPORTS: TOWN CLERK -TOWN JUSTICE – DOG CONTROL - ASSESSOR
HIGHWAY SUPERINTENDENT'S REPORT - SUPERVISOR'S REPORT

COMMITTEE REPORTS- POLICY * AUDIT / LAW

OLD BUSINESS 1. Depot Engineering
 2. Historian
 3. Comprehensive Plan

NEW BUSINESS 1. Financial Reports April 2025
 2. Gilbertsville Fire Department
 3. Insurance Coverage for 2025 / 2026
 4. Approve Payments of Vouchers 25143 – 25171 \$87,635.69
 5. Copes Corners Park Rules 2025

BOARD DISCUSSION

PRIVILEGE OF THE FLOOR – THREE MINUTES EACH

ADJOURNMENT

Account#	Account Description	Fee Description	Qty	Local Share	
1255	Conservation MISC. FEES	Conservation	1	1.12	
		Certified - Marriage	2	20.00	
		Sub-Total:		\$21.12	
12544	Dog Licensing	Female, Spayed	3	18.00	
		Male, Neutered	7	42.00	
		Male, Unneutered	2	24.00	
		Sub-Total:		\$84.00	
32402	Town Clerk	Planning Board Fees	2	40.00	
		Sub-Total:		\$40.00	
Total Local Shares Remitted:				\$145.12	
Amount paid to: NYS Ag. & Markets for spay/neuter program				16.00	
Amount paid to: NYS Environmental Conservation				18.88	
Total State, County & Local Revenues:		\$180.00	Total Non-Local Revenues:		\$34.88

To the Supervisor:
Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Lucy Richardsl Town Clerk, Town of Butternuts during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

_____ Supervisor	_____ Date	_____ Town Clerk	_____ Date
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TOWN OF BUTTERNUTS TOWN COURT

P.O. BOX 26
GILBERTSVILLE, NY 13776
607-783-2758
FAX 607-240-5063

May 8, 2025

Dear Board Members and Supervisor:

Enclosed please find my monthly check for Fines and Surcharges, together with a check for poundage (3% service/processing fee set by the State) from the return of bail on a criminal case. I am also enclosing my cashbook report.

Wishing you all a dry and warm May!

Sincerely,



Claudette Y. Newman
Butternuts Town Justice

encls.

Town of Butternuts Dog Control Officer Report

For service period 4-1-2025 **through** 4-30-2025

Date	Mileage	Name & Nature of call
4-16-2025	8.4	Tomoiu – dog running at large

Total mileage 8.4 miles

Respectfully submitted by,

Scot Lueck

Scot Lueck, DCO

Town of Butternuts Highway

Monthly Report

05/14/2025

1. Taylor Road is ditched, cross tubes replaced up to Bell Hill Road, Intersection at Coon and Taylor fixed, and crushed material is being made at county 18 bank.
2. Both gravel banks now have a 911 number from the county. I feel this is a huge safety accomplishment at no cost to the town. The Bank, past the park, address is 1914 County Hwy 3 Butternuts NY 13843. The Bank, on county 18, address is 951 County 18 Butternuts NY 13843. Not only does this make it better for delivery of products, but in case of an emergency, we can provide a number to find our property.
3. Burrell has screened the road sand. The sand is very satisfactory.
4. We helping the Town of Unadilla chipseal with two drivers and two trucks.
5. We have been sweeping roads. We have worn out one set of wafers out and one pto shaft, It's back working again.
6. I will have an amended work agreement for your review in June, emulsion prices have gone up since the beginning of the year, and no they would not let me lock in January price.
7. After looking at Butternut Road. The town guys, Suit-Kote, Jeff from Cornell, and myself. Have decided to not do anything on Butternut Rd this year. It did not fair the winter and I will not put more money into something that will not last. I have talked with DOT about this issue and I can apply for a waiver and hope to be able to put under CHIP program next year.
8. I received an email from Racheal Hall asking to put a guard rail up on a section of Lilley Hill.
9. Suit-Kote is going to work with us on fixing the Wilbur Hill Rd problem. I'm trying to get them to chipseal again after we fix the surface that peeled up in places at costing the town for stone only.
10. Gorman has committed to fixing Lilley Hill issue at no cost to us.
11. June 2 thru June 4 I will be at highway school in Ithaca. One topic is How to get along with your town board.
12. I asked Ian White to map out our County 18 Gravel Bank to show me where and how far I can go, so I can avoid DEC problems, and possibly amend it if needed to mine deeper. Looks like the town is in good shape for a number of years to mine gravel. He helped Ackley amend his permit and DEC recommended I call him.
13. The tube for Copes Corner Road near Mark Harvey will be delivered las t week in May. I am still waiting for the permit.

SUPERVISOR REPORT 5/14/25

ENGINEERING FOR PARK – Jason Fleming has responded to NYSDOH regarding their concerns about expansion. We disagree with their estimate of daily water use, and have installed 5 water meters in the park to record actual use. NYSEG has received the paperwork for adding 2 new poles at the park and upgrading electric service.

The park is open with 22 seasonal campers and the transient sites are booking up already. The water system is functioning well and is tested daily for proper chlorination. I will take a monthly sample test for E Coli to the Oneonta water lab. I have changed our garbage pickup to Seward Disposal because WRE has failed to pick up the garbage for 3 weeks now. Dumpsters are full. The cost will be lower with the new service.

DCO inspection was “satisfactory” Thanks to Scot Lueck DCO for his good work in maintaining standards,

Met with engineers, architects, and all the people who work in the Town Hall for several hours on May 1. There was a good discussion about current working spaces and conditions, and what kind of ideas and suggestions that people had for a new town hall.

Met with Borden Hose Company and several members of the Guilford town board to discuss a new contract on May 8 at the Firehouse in Mt Upton. After a candid exchange of ideas, we agreed to propose a 5 year contract with a 2 % increase each year.

Climate Smart – finally have a kick off date to begin the process to gain accreditation for a climate smart community. This involves inventories and working with the DEC. The meeting is June 12 in Cooperstown with Tammie Harris as chairperson.

Suggested resolution for approval of Eagle Fire Engine & Hose Company members:

Whereas, the following persons have been approved by the Eagle Fire Engine & Hose Company for positions as active members;

Whereas, the persons listed below:

1. are residents of the fire protection district of the Town
2. are residents of a territory served by the fire department under contract for fire protection for cash consideration
3. are residents in the vicinity of the fire protection district in which the fire company is located and/or territory served by the fire company under contract for fire protection for cash consideration, and the percentage of active members in the fire company that reside outside the fire protection district or such territory will not exceed forty-five (45%) by our grant of membership
4. in the town or in the territory served by the fire company under contract for fire protection for cash consideration due to their unusual occupation, and the percentage of active members in the fire company that reside outside the fire protection district or such territory will not exceed forty-five (45%) by our grant of membership

Now, therefore, the town hereby approves membership of these persons into the Eagle Fire Engine & Hose Company effective immediately.

COPES CORNERS PARK POLICY

Copes Corners Park is owned and operated by the Town of Butternuts. It is a hybrid blend of spaces for use by the public at no charge, and areas for commercial use which generate revenues used to operate, maintain and improve the park.

Copes Corners Park is managed by caretakers hired by the Butternuts Town Board. The caretakers are empowered to maintain the infrastructure, schedule all activities, and maintain the safety of the park. The Caretakers shall adhere to all local and State regulations, and especially the directives set forth by the Town Board.

The park offers free access to the Butternut Creek for fishing and kayaking. There is a large green space available for recreation as well as a walking pathway next to the creek. This access area is on the "north side" of the park. Members of the public who visit are subject to all rules and regulations of Copes Corners Park, and shall follow the directives of the caretakers.

The commercial part of Copes Corners Park consists of RV sites, tent sites and pavilions, that are available for rent by the public. The caretakers are responsible for scheduling all reservations for these amenities, maintaining an orderly and friendly community atmosphere, and maximizing the potential for generating revenue. All park patrons shall sign a rental agreement that defines and explains all rules and regulations. Areas rented to campers are not accessible to the general public.

The Town Supervisor shall be responsible for oversight of the caretakers to ensure that the park is being operated according to the goals and directives of the Town Board. The Supervisor shall collect all funds generated by the park on a regular basis, and review all reservation forms and paperwork to ensure the accuracy of all transactions. All funds shall be deposited in a Town approved depository immediately, and entered in the record for the Town Board to review.

The Butternuts Town Board shall review all rules and regulations annually. Rates for RV rentals, tent rentals and pavilion rentals shall be reviewed annually and adjusted according to recommendations by the Town Supervisor. This review should be done no later than August of each year in order to set rates for the following year. The financial goal for the commercial enterprise shall be to cover all costs of operation, and to generate additional revenue for improvements at the park.

COPE'S CORNERS PARK

Welcome to our Park / Campground. In order to insure an enjoyable experience for everyone we ask for your cooperation.

*Parking – One vehicle per campsite. Additional vehicles must be parked in designated parking areas.

*No firearms or illegal substances permitted.

*Alcohol must be kept within your rented campsite. No open containers allowed outside of rented campsites or rented pavilions.

*Children under the age of 10 MUST be accompanied by an adult at all times. Children under the age of 18 shall not be left alone in the park. Adults are responsible for their child's actions and assume financial responsibility for any damage or injury caused by them.

*No swimming is allowed in the Butternut Creek or Dry Brook.

*Campfires are allowed in fire rings only. Do not leave fire unattended. As per State law firewood must be locally sourced only.

No sawing or tree cutting is allowed in the park.

*Domestic pets are welcome but must be on a leash, and may not disturb other campers. A current rabies certificate is required.

*Bicycles - Helmets must be worn. Bicycle riding prohibited after dusk.

*Smoking or vaping is permitted on your rented site only.

*Use the dumping station for gray water. Do not dump on ground.

*Visitors at campsites must leave by 10 pm.