

TOWN OF BUTTERNUTS
MEETING AGENDA
November 12, 2025
REGULAR MEETING

AUDIT VOUCHERS

OPEN MEETING AND PLEDGE

PRIVILEGE OF THE FLOOR – THREE MINUTES EACH

MINUTES CORRECTIONS AND ADOPT – October 8, 2025 Regular Meeting
October 22, 2025 Special Meeting

REPORTS: TOWN CLERK -TOWN JUSTICE – DOG CONTROL - ASSESSOR
HIGHWAY SUPERINTENDENT'S REPORT - SUPERVISOR'S REPORT

COMMITTEE REPORTS- POLICY * AUDIT / LAW

OLD BUSINESS 1. Depot Engineering
 2. Historian Compensation

NEW BUSINESS 1. Authorized Depository Sidney Federal Credit Union
 2. Approve Payments of Vouchers 25331 – 25343 \$109,768.62
 3. Off Site Historical Artifact Storage
 4. Authorize Use of Town Hall / 2026
 5. Adopt Final Budget for 2026

BOARD DISCUSSION

EXECUTIVE SESSION

PRIVILEGE OF THE FLOOR – THREE MINUTES EACH

Town of Butternuts

Regular Meeting

Budget Hearing - 6:30

November 12, 2025

Sign-In Sheet Please sign and print your name

1. Anne Sebeck

2. Barbara Kelley

3. Vikki Cates

4. Sherry Hall

5. Kenneth Walling Jr.

6. [Signature] 1-19

7. [Signature]

8. James Polhemus ATR.

9.

10.

11.

12.

13.

14.

15.

Account#	Account Description	Fee Description	Qty	Local Share
	Marriage Lic.	MARRIAGE LICENSE FEE	1	17.50
		Sub-Total:		\$17.50
A1225	Parks and Recreation	Bottle Redemption-Copes Corners Park	1	20.00
		Sub-Total:		\$20.00
A1255	Conservation	Conservation	1	6.02
	MISC. FEES	Certified - Death	1	10.00
		Sub-Total:		\$16.02
A2544	Dog Licensing	Female, Spayed	2	12.00
		Female, Unspayed	1	12.00
		Male, Neutered	3	18.00
		Male, Unneutered	1	12.00
		Sub-Total:		\$54.00
B2402	Town Clerk	Planning Board Fees	7	170.00
		Sub-Total:		\$170.00
Total Local Shares Remitted:				\$277.52
Amount paid to: NYS Ag. & Markets for spay/neuter program				11.00
Amount paid to: NYS Environmental Conservation				102.98
Amount paid to: State Health Dept. For Marriage Licenses				22.50
Total State, County & Local Revenues:			\$414.00	
		Total Non-Local Revenues:		\$136.48

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Lucy Richards, Town Clerk, Town of Butternuts during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Supervisor

Date

Lucy Richards

Town Clerk

Date

10-31-2025

Town of Butternuts Dog Control Officer Report

For service period 10-1-2025 **through** 10-31-2025

Date	Mileage	Name & Nature of call
10-3	8.0	DiGiorgi – barking dogs
10-25	91.4	D'Ambrosia – unidentified dog running at large

Total mileage 99.4 miles

Respectfully submitted by,

Scot Lueck

Scot Lueck, DCO

TOWN OF BUTTERNUTS
TOWN COURT

P.O. BOX 26
GILBERTSVILLE, NY 13776
607-783-2758
FAX 607-240-5063

November 10, 2025

Dear Board Members and Supervisor:

Enclosed please find my monthly check for Fines and Surcharges, along with my cashbook report.

Wishing all of you and your families a Happy Thanksgiving.

Sincerely,

A handwritten signature in cursive script, appearing to read "Claudette Y. Newman", written in dark ink.

Claudette Y. Newman
Butternuts Town Justice

encls.

Town of Butternuts Highway

Monthly Report

11/12/2025

1. I'm asking for Town Board approval to purchase a Jagg wing for truck 101 at a cost of \$9941.00 from MDI Truck 54 Chase Street Auburn, NY 13021.
2. I have made out a tentative work agreement for the board's review and discussion.
3. We have honed some dirt roads getting them reshaped ready for winter plowing.
4. Took truck 223 to Binghamton truck body for warranty work. Tower hydraulic cylinder developed a leak.
5. We did annual OSHA training on Oct. 9 in Cooperstown highway garage.
6. Boom mower was down with a broken main bearing on mower, and is now repaired.
7. Talked with Paul Griggs and all needed paperwork has been sent to DEC for gravel bank mining permit at bank next to town garage.

Town of Butternuts NY

Supervisor Bruce Giuda
PO Box 318 Gilbertsville NY 13776
607-783-2127

Town Clerk Lucy Richards
Town Board Members
Keith Lilley Paul Irwin
John Hill Teresa Winchester

November 13, 2025

American Legion Post 1339
PO Box 308, Gilbertsville NY 13776

At the regular meeting of the Butternuts Town Board on November 12, 2025, the Board approved a motion to remove the entire historical collection from the Legion building before the end of the December 2025. This is in part due to a reorganization of the Town Historian's office, and the need to have more convenient access to all Town historical artifacts. This will also allow artifacts to be displayed in the Town Hall, and possibly in other places throughout the Town.

The Town Board appreciates your cooperation in storing these historical artifacts over the years. We will be in touch with you as we make arrangements to remove everything by the end of the year.

Thank you for your assistance in this matter.

Sincerely, Bruce Giuda
Town Supervisor

Supervisor Report 11/12/25

Finished developing the 2026 budget working with the Tax Assessor and Otsego County to affirm the correct assessments and valuation. Worked with the Historian to plan events and get her the necessary office equipment. We will be adding lights and outlets in the basement of the Town Hall. Met with Depot Engineering and the Department of Health at Copes Corners Park to discuss issues with the proposed upgrades. Many issues were resolved and we will be sending a letter of clarification to NYS Department of Health. Discussed plans for a new Town Hall with Depot Engineering, and I explained that the Board was not happy with any of the plans proposed. We will develop a floor plan and submit it to him for engineering the details. Sidney Federal Credit Union has been designated as an official depository for Town Funds by NY State. This due to the work that was done (mostly by the BVA) describing the area as a banking desert after Community Bank left Morris NY. There are investment opportunities that I will discuss with the Board for our savings and reserves.