

TOWN OF BUTTERNUTS
MEETING AGENDA
JANUARY 14, 2026
REGULAR MEETING

AUDIT VOUCHERS

OPEN MEETING AND PLEDGE

PRIVILEGE OF THE FLOOR – THREE MINUTES EACH

MINUTES CORRECTIONS AND ADOPT – December 10, 2025 Regular Meeting
December 30, 2025 Special Meeting

REPORTS: TOWN CLERK -TOWN JUSTICE – DOG CONTROL - ASSESSOR
HIGHWAY SUPERINTENDENT'S REPORT - SUPERVISOR'S REPORT

COMMITTEE REPORTS- POLICY * AUDIT / LAW

- OLD BUSINESS
- 1. Depot Engineering
 - 2. Planning Board Vacancy
 - 3. Board of Assessment Review Members
 - 4. Highway Inventory
 - 5. Highway Working Agreement

- NEW BUSINESS
- 1. Approve Payments of Vouchers 25366 – 25372 - \$23622.12
Also 2026 Vouchers 26001 - 26 033
 - 2. Financial Reports December 2025

\$60714.19

BOARD DISCUSSION

EXECUTIVE SESSION

PRIVILEGE OF THE FLOOR – THREE MINUTES EACH

ADJOURNMENT

Town of Butternuts

Regular Meeting

January 14, 2026

Sign-In Sheet Please sign and print your name.

1. Barbara Lilley Barbara L. Lilley
2. Penny Klingman Penny Klingman
3. Keith Kline Keith Klineman
4. Ron Hunt Ron Hunt
5. James Piner James P. Piner
6. Tim Pothemus (ATR)
- 7.
- 8.
- 9.
- 10.
- 11.
- 12.
- 13.
- 14.
- 15.

lucy

TOWN OF BUTTERNUTS

TOWN COURT

P.O. BOX 26
GILBERTSVILLE, NY 13776
607-783-2758
FAX 607-240-5063

January 10, 2025

Dear Board Members and Supervisor:

Enclosed please find my monthly check for Fines and Surcharges, along with my cashbook report.

I have completed my continuing judicial education requirements and will be filing my certificate of completion and oath of office at Board meeting on January 14, 2026.

May you all have a healthy and fulfilling New Year.

Sincerely,



Claudette Y. Newman
Butternuts Town Justice

encls.

Butternuts Town Court
Cashbook Report
Judge Claudette Y. Newman

Regular Account

Report date: 01/10/2026
 Page 1 of 1

Transactions from: 12/01/2025 To: 12/31/2025

This report shows all cashbook activity.

Checks show as negative numbers and do not affect deposit totals.

CHECK or RECEIPT	PAID	DEPOSIT	CASE#	PAYEE	REASON	FINE	CIV-FEE	SCHG	BAIL	OTHER
N000581	12/11/25	12/12/25	25100007		Fine/Fee Payment	40.00	0.00	260.00	0	0 \$
N000582	12/11/25	12/12/25	25110001		Fine/Fee Payment	500.00	0.00	2.50	0	0 \$
N000583	12/11/25	12/12/25	25070002		Fine/Fee Payment	107.00	0.00	43.00	0	0 \$
N000584	12/11/25	12/12/25	25100008		Fine/Fee Payment	32.00	0.00	93.00	0	0 \$
N000585	12/11/25	12/12/25	24110006		Fine Payment	25.00	0.00	0.00	0	0 \$
N000586	12/11/25	12/12/25	25060001		Fine Payment	25.00	0.00	0.00	0	0
N000587	12/11/25	12/12/25	25100002		Fine/Fee Payment	107.00	0.00	93.00	0	0
					BankDeposit on 12/12/25 total deposit of \$	1327.50				
N000588	12/14/25	12/16/25	25100007		Fine Payment	360.00	0.00	0.00	0	0 E
					BankDeposit on 12/16/25 total deposit of \$	360.00				
					Account totals for period including checks \$	1196.00	0.00	491.50	0.00	0.00
					Total deposits this period: \$	1687.50				
					Total checks this period: \$	0.00				
					Total of all accounts this period including checks: \$	1687.50				
					Bail applied this period: \$	0.00				
					Total credit card payments: \$	0.00				
					Total E-payments: \$	360.00				
					Reportable money received this period: \$	1687.50				

NOTE: The figures above represent changes to your bank balance during the report period. Your actual bank balance will differ due to transactions outside of this report period.

NOTE: Credit card payments will not show on deposit slips, but will show on the cash book report.

Town of Butternuts
Monthly Assessor's Report

Date December

Number of tax payers visited in office 11

Number of properties visited 111

Number of cards and assessments updated 0

Correspondence received regarding town taxes 1

Complaints mitigated 0

Out of office work completed 0

Total increase or Decrease in town tax valuation 0

Training updates available 0

Additional hours of training completed 3 Violence in the workplace? Sexual harassment in the workplace.

Signed WHS Liff

Town of Butternuts
Dog Control Officer Report

For service period 11-1-2025 through 12-31-2025

Date	Mileage	Name & Nature of call
Numerous days in November and December	0.0	VanDusen – barking dog
12-12-25	0.0	Gallo – possible cruelty

It has been a very quiet two months for the dogs of the Town and Village with only two issues needing to be settled, neither of which required mileage.

Thank you to the Town Board and Supervisor for their support this past year and we're looking forward to another good year coming up.

Total mileage 0.0 miles

Respectfully submitted by,

Scot Lueck
Scot Lueck, DCO

Town of Butternuts Highway

Monthly Report

01/13/2026

1. We have been doing snowplowing and salting. This year has started with a lot of ice. Last year's salt usage was 264 tons.
2. Town garage had a Fire Inspection Dec. 16, 2025 and passed with no issues.
3. Inventory is done.
4. Work Agreement submitted for board approval. Upon approval I will send bids out for stone, screening, and crushing. At next month's meeting bids will be available to be awarded.
5. Oil and filter changed on trucks 101 and 102 (Dodge). New front brake pads installed on 101. We did the work in house.
6. Truck (Dodge) 101 went to MDI truck for new JAGG wing installation on Jan. 7, '26. Was back here Fri. the 9th, job complete.
7. Radio has been ordered for sod loader.
8. Keith is trimming roadside brush with the boom mower.
9. Truck 221 went to BURR for same engine light that has been going on for every winter since new. Our records showed this was the 13th time. They diagnosed that the turbo was not spinning up to speed and put a new one in. NO cost to us. Last week light came on again. BURR is contemplating what to do next, and said to continue driving for now.

