

TOWN OF BUTTERNUTS
MEETING AGENDA
FEBRUARY 11, 2026
REGULAR MEETING

AUDIT VOUCHERS

OPEN MEETING AND PLEDGE

PRIVILEGE OF THE FLOOR – THREE MINUTES EACH

MINUTES CORRECTIONS AND ADOPT – January 14, 2025 Regular Meeting

REPORTS: TOWN CLERK -TOWN JUSTICE – DOG CONTROL - ASSESSOR
HIGHWAY SUPERINTENDENT'S REPORT - SUPERVISOR'S REPORT

COMMITTEE REPORTS- POLICY * AUDIT

OLD BUSINESS 1. Depot Engineering
 2. Highway Inventory

NEW BUSINESS 1. Approve Payments of Vouchers 26033 – 26071 \$78,679.95
 2. Financial Reports January 2026
 3. Revised Planning Board Regulations
 4. Appoint Town Clerk

BOARD DISCUSSION

EXECUTIVE SESSION

PRIVILEGE OF THE FLOOR – THREE MINUTES EACH

ADJOURNMENT

Account#	Account Description	Fee Description	Qty	Local Share
A1225	Miscellaneous	FOIL Requests	1	2.75
		Sub-Total:		\$2.75
A1255	MISC. FEES	Certified - Death	9	90.00
		Sub-Total:		\$90.00
A2544	After expiration date	After expiration date	1	5.00
	Dog Licensing	Female, Spayed	6	36.00
		Male, Neutered	5	30.00
		Male, Unneutered	1	12.00
		Sub-Total:		\$83.00
B2402	Town Clerk	Planning Board Fees	1	80.00
		Sub-Total:		\$80.00

Total Local Shares Remitted: \$255.75

Amount paid to: NYS Ag. & Markets for spay/neuter program

Total State, County & Local Revenues: \$269.75

Total Non-Local Revenues: \$14.00

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Lucy Richards, Town Clerk, Town of Butternuts during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Supervisor

Date

Lucy Richards
 Town Clerk

Date

01-31-2026

Butternuts Town Court
PO Box 26
Gilbertsville, New York 13776
607-783-2758 Fax: 607-240-5063
ButternutsTownCourt@nycourts.gov

February 9, 2026

Dear Board Members and Supervisor:

Enclosed please find my monthly check for Fines and Surcharges, along with my cashbook report.

I am also enclosing a voucher for the 2026 dues for the Otsego County Magistrates Association.

In case you are not aware, the ground has heaved by the outside door we use, and it cannot be opened at this time. May warmer weather come soon!

Sincerely,



Claudette Y. Newman
Butternuts Town Justice

encls.

Town of Butternuts
Dog Control Officer Report

For service period 1-1-2026 through 1-31-2026

Date	Mileage	Name & Nature of call
1-3-2026	0.0	Pook – dog off leash, ticket
1-11-2026	15.6	Ohl – two dogs running loose
1-15-2026	15.2	Young – neighbor dogs loose, off property
1-21-2026	14.6	Young – dogs loose off property, ticket
1-24-2026	24.4	Wind – wellness check on dogs

Total mileage 69.8 miles

Respectfully submitted by,

Scot Lueck
Scot Lueck, DCO

Town of Butternuts Highway

Monthly Report

02/11/2026

1. Bids for screening sand and crushing are ready to send out.
2. Cost of truck repairs for 2025 totaled \$22,129.59.
3. All documents for mining permit at town gravel bank by the town garage have been submitted and now waiting for DEC Approval.
4. Found two more cracked steel rims on our trucks. Replaced with aluminum rims.
5. Serviced air compressor.
6. Have installed a string of work lights in cold storage building.
7. Plowed, sanded, and salted roads several times.
8. Fixed marker lights, strobe lights, and minor repairs on trucks.
9. Mounted head plow edges and wing edges.
10. The need to replace the road sweeper has arrived. The cost of time and money to continue to fix the small sweeper we have is not cost effective. Last year we replaced gear box (2), replaced pto shaft, welded frame to tractor, welded frame that holds wafers, replaced drive chain and sprockets. Tightened and adjusted chains, and greased every time it was used.

Supervisor / Park Report 2/11/26

SUPERVISOR REPORT

Worked with Depot Engineering to complete all paperwork for the Park Grant. We were unable to obtain and complete all the necessary documents necessary. The timeline was short enough to create a situation where we did not meet the deadline. We will watch for future disbursements (this was round two) of this grant and try to get an application submitted.

Worked with the Highway Superintendent to finalize an Excel program to use for all vouchers. This should eliminate hand written vouchers and will add all expense lines automatically to reduce errors.

Was asked to participate with the American Legion, Library, Village, DAR, and others to develop events throughout the year for the 250th year celebration. I have invited the group to meet at the Town Hall since it has significantly more space and more accommodations available. We met 2/9/26 and will be meeting again on 2/23/26. There are things that the Town could assist with as well as sponsor throughout the year.

The Village has requested use of the Town Hall on March 15 for a budget hearing and I see no conflicts with any Town scheduled meetings. I have approved his request.

Furnace in Town Hall had to be repaired. The circuit board had burned out and the Town Hall temperature had dropped to 47 degrees. I noticed this on a Sunday night since I can check the temp. remotely.

PARK REPORT

I have received all the electric meters and waterproof boxes to install at the park. Will be working with the contractor to make sure they are installed by May 1.

Do need to talk to the Highway Superintendent about cutting down some dead trees in the park before opening day.

I have received all the annual paperwork from NYS Dep't of Health about water testing requirements for 2026 season.

We have received several new reservations for the season.

I plan on updating the Facebook page for the park with cooperation of the caretakers. We see an opportunity to use it for promoting the park

Submitted - Bruce Giuda / Supervisor