

TOWN OF BUTTERNUTS
MEETING AGENDA
MARCH 11, 2026
REGULAR MEETING

AUDIT VOUCHERS

OPEN MEETING AND PLEDGE

PRIVILEGE OF THE FLOOR – THREE MINUTES EACH

MINUTES CORRECTIONS AND ADOPT – February 11, 2025 Regular Meeting

REPORTS: TOWN CLERK -TOWN JUSTICE – DOG CONTROL - ASSESSOR
HIGHWAY SUPERINTENDENT'S REPORT - SUPERVISOR'S REPORT

COMMITTEE REPORTS- POLICY * AUDIT

OLD BUSINESS 1. Depot Engineering / Gravel Mine / Board Tour of Site

NEW BUSINESS 1. Approve Payments of Vouchers 26072 – 2610³₂ \$230,076.64 ^{231,078.42}
2. Financial Reports February 2026
3. Revised Planning Board Regulations
4. Opening of Sand / Gravel / Crush Bids

BOARD DISCUSSION

EXECUTIVE SESSION

PRIVILEGE OF THE FLOOR – THREE MINUTES EACH

ADJOURNMENT

Town of Butternuts

Regular Meeting

March 11, 2026

Sign-In Sheet Please sign & print your name.

1. *Barbara Lilley*

2. *Jason Fierich*

3. *Jim P*

4. *Jim Polhemus POK (Spelling Polhemus)*

5. *Kyle Short POK*

6. *Brian Underwood POK*

7.

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Butternuts Town Court
PO Box 26
Gilbertsville, New York 13776
607-783-2758 Fax: 607-240-5063
ButternutsTownCourt@nycourts.gov

March 10, 2026

Dear Board Members and Supervisor:

Enclosed please find my monthly check for Fines and Surcharges, along with my cashbook report.

Happy St Patrick's Day to all!

Sincerely,

A handwritten signature in blue ink that reads "Claudette Y. Newman". The signature is written in a cursive style with a large initial 'C'.

Claudette Y. Newman
Butternuts Town Justice

encls.

Butternuts Town Court Cashbook Report Judge Claudette Y. Newman

Regular Account

Report date: 03/10/2026
Page 1 of 1

Transactions from: 02/01/2026 To: 02/28/2026

This report shows all cashbook activity.

Checks show as negative numbers and do not affect deposit totals.

CHECK or RECEIPT	PAID DEPOSIT	CASE#	PAYEE	REASON	FINE	CIV-FEE	SCHG	BAIL	OTHER
N000597	02/26/26	02/27/26	26010002	Fine Payment	50.00	0.00	0.00	0	0\$
N000598	02/26/26	02/27/26	26020003	Fine/Fee Payment	50.00	0.00	93.00	0	0\$
N000599	02/26/26	02/27/26	26020002	Fine Payment	25.00	0.00	0.00	0	0\$
N000600	02/26/26	02/27/26	MCCYN	Cert. of Disposition	0.00	5.00	0.00	0	0\$
N000601	02/26/26	02/27/26	25060001	Fine Payment	25.00	0.00	0.00	0	0
BankDeposit on 02/27/26 total deposit of \$ 248.00									

Account totals for period including checks \$ 150.00 5.00 93.00 0.00 0.00

Total deposits this period: \$ 248.00

Total checks this period: \$ 0.00

Total of all accounts this period including checks: \$ 248.00

Bail applied this period: \$ 0.00

Total credit card payments: \$ 0.00

Total E-payments: \$ 0.00

Reportable money received this period: \$ 248.00

NOTE: The figures above represent changes to your bank balance during the report period. Your actual bank balance will differ due to transactions outside of this report period.

NOTE: Credit card payments will not show on deposit slips, but will show on the cash book report.

Town of Butternuts
Monthly Assessor's Report

Date January

Number of tax payers visited in office ~~||||~~ ~~||||~~ ~~||||~~ ||

Number of properties visited |||

Number of cards and assessments updated ~~||||~~ ~~||||~~ ||

Correspondence received regarding town taxes ~~||||~~

Complaints mitigated |

Out of office work completed 0

Total increase or Decrease in town tax valuation 0

Training updates available 0

Additional hours of training completed 0

Signed 

Town of Butternuts
Monthly Assessor's Report

Date February

Number of tax payers visited in office |||| ||| |||

Number of properties visited ||

Number of cards and assessments updated ||||

Correspondence received regarding town taxes ||||

Complaints mitigated 0

Out of office work completed 0

Total increase or Decrease in town tax valuation 0

Training updates available 0

Additional hours of training completed 0

Signed [Signature]

Town of Butternuts
Dog Control Officer Report

For service period 2-1-2026 through 2-28-2026

Date	Mileage	Name & Nature of call
2-3	25.6	State Police – dog owner detained by police
2-3	0.0	Jessica – missing dog
2-4	15.6	Kuspit – dogs running at large on private property
2-22	0.0	Wind – dog wellness check
2-26	9.6	Youngs – court night Mass/Pook – court night

Total mileage 50.8 miles

Respectfully submitted by,

Scot Lueck
Scot Lueck, DCO

Town of Butternuts Highway

Monthly report

03/11/2026

1. The mining permit for the gravel bank next to the town garage has been approved by DEC.
2. We have plowed, sanded, and salted 16 times in the last 28 days. Ice storms have been a challenge this year.
3. To be included for shared services with Otsego County. Rich Bremmer, from Otsego County highway, is asking our town for a resolution to be adopted for shared services of all the municipalities within Otsego County. He also needs a certificate of liability ins. with Otsego County as additional insured. Please send, e-mail, or give to me and I will forward a copy of each to him, to be kept on file in Cooperstown.
4. Some roads did not like the frost leaving and we have hauled stone in to fix.
5. Currently getting bids for paving and sealing roads.
6. I have ordered guard rails to be installed on the big culvert we installed, last year, on Copes Corners Road near County Rd 4.
7. March 19 we will go to Oneonta for annual hearing test.
8. March 17 there will be a public informational meeting, at the fire house, pertaining to the County 4 bridge. That is currently closed.

Account#	Account Description	Fee Description	Qty	Local Share
A1255	MISC. FEES	Certified - Death	6	60.00
			Sub-Total:	\$60.00
A2544	After expiration date	After expiration date	2	10.00
	Dog Licensing	Female, Spayed	1	6.00
		Female, Unspayed	1	12.00
		Male, Neutered	4	24.00
			Sub-Total:	\$52.00
B2402	Town Clerk	Planning Board Fees	1	20.00
			Sub-Total:	\$20.00

Total Local Shares Remitted: \$132.00

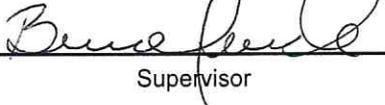
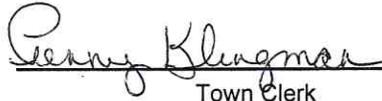
Amount paid to: NYS Ag. & Markets for spay/neuter program 8.00

Total State, County & Local Revenues: \$140.00

Total Non-Local Revenues: \$8.00

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Penny Klingman Town Clerk, Town of Butternuts during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

	3/3/26		3/3/2026
Supervisor	Date	Town Clerk	Date

3/3/26

Pertaining to Mining Permit

Talked to DEC representative who oversees and inspects mines. Discussed the procedures for opening the mine eg. – cutting trees, pulling stumps and placing them elsewhere, stripping topsoil and stockpiling it, and all the various locations , heights, and types of berms around the mine. ALL screening and crushing MUST take place in July and August – can not be done while school is in regular session. All work must be done by licensed MSHA (Mine Safety and Health Administration) operators.

This is now a DEC approved mine and must be operated in strict accordance with all pertinent laws and regulations.

DEC representative is going to meet with me, Dave and Depot Engineering for an initial site review to plan the layout and procedures for long term operations. Meeting date Thursday 3/12/26 @ 2:00-2:30 pm

As Town Supervisor, I plan on taking the lead to make sure we are compliant when we start mining and from that day forward. I will be the contact person for DEC until all the conditions are met for opening the mine. There has been some removal of material that is in violation of MSHA laws, as well as violating the conditions of the permit. No more material shall be removed until I have approval from DEC. This permit can be revoked at any time for violations, and fines can be levied for such violations.

Bruce Giuda / Supervisor