TOWN OF BUTTERNUTS
MEETING AGENDA
JULY 8, 2026
REGULAR MEETING

AUDIT VOUCHERS

OPEN MEETING AND PLEDGE

PRIVILEGE OF THE FLOOR – THREE MINUTES EACH

MINUTES CORRECTIONS AND ADOPT – June 10, 2026 Regular Meeting

REPORTS: TOWN CLERK -TOWN JUSTICE – DOG CONTROL - ASSESSOR
HIGHWAY SUPERINTENDENT'S REPORT - SUPERVISOR'S REPORT

COMMITTEE REPORTS- POLICY * AUDIT

OLD BUSINESS 1. Town Dog Law

NEW BUSINESS
1. Town Law # 1 2026
2. Approve Payments of Vouchers 26200 – 26226 $ 310,759.48
3. Building Plans
4. Budget Transfers
   - $300 from A5010.49 to A5010.4
   - $16,391.50 from DA 1990.4 to DA5130.2

BOARD DISCUSSION

EXECUTIVE SESSION

Town of Butternuts

Regular Meeting

~~**Public Hearing – Subdivision Regulations**~~

July 8, 2026

Sign-In Sheet **Please sign & print your name.**

1. Barbara Lilley — Barbara Lilley
2. James P. Powers — James P. Powers
3. James Polhemus OK — James Polhemus
4.
5.
6.
7.
8.
9.
10.
11.
12.
13.
14.

06/30/2026

`Clerk's` Monthly Report
June 01, 2026 - June 30, 2026

Account#	Account Description	Fee Description	Qty	Local Share
	Marriage Lic.	MARRIAGE LICENSE FEE	1	17.50
			Sub-Total:	**$17.50**
A1255	MISC. FEES	Certified - Death	4	40.00
			Sub-Total:	**$40.00**
A2544	After expiration date	After expiration date	1	5.00
	Dog Licensing	Female, Spayed	11	66.00
		Female, Unspayed	1	12.00
		Male, Neutered	11	66.00
		Male, Unneutered	5	60.00
			Sub-Total:	**$209.00**
B2402	Town Clerk	Planning Board Fees	2	40.00
			Sub-Total:	**$40.00**

Total Local Shares Remitted: **$306.50**

Amount paid to: NYS Ag. & Markets for spay/neuter program 40.00

Amount paid to: State Health Dept. For Marriage Licenses 22.50

Total State, County & Local Revenues: **$369.00**

Total Non-Local Revenues: **$62.50**

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Penny Klingman Town Clerk, Town of Butternuts during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

[signature] 7/1/26 Penny Klingman 6/30/2026

Supervisor Date Town Clerk Date

*interest $.06

DECALS Commission $1.38

Adjusted Local Shares Revenue for June $307.92

Butternuts Town Court
PO Box 26
Gilbertsville, New York 13776
607-783-2758 Fax: 607-240-5063
ButternutsTownCourt@nycourts.gov

June 11, 2026

Dear Board Members and Supervisor:

Enclosed please find my monthly check for Fines and Surcharges, along with my cashbook report.

We appreciate our security monitor being fixed.

We would like to look into getting a wireless doorbell for when we are here for court and there is no one else around. We would know someone is here without leaving the door unlocked. Just a thought. We could always apply for one through JCAP.

Sincerely,

Claudette Y. Newman

Claudette Y. Newman
Butternuts Town Justice

encls.

Butternuts Town Court
Cashbook Report Regular Account
Judge Claudette Y. Newman

Report date: 06/11/2026

Transactions from: 05/01/2026 To: 05/31/2026
This report shows all cashbook activity.
Checks show as negative numbers and do not affect deposit totals.

CHECK or RECEIPT	PAID	DEPOSIT	CASE#	PAYEE	REASON	FINE	CIV-FEE	SCHG	BAIL	OTHER
N000609	05/14/26	05/15/26	25070004		Fee Payment	0.00	0.00	25.00	0	0
N000610	05/14/26	05/15/26	26050002		Civil File Fee	0.00	15.00	0.00	0	0 $
				BankDeposit on 05/15/26 total deposit of $ 40.00						
N000611	05/28/26	05/29/26	25120001		Fine/Fee Payment	125.00	0.00	25.00	0	0 $
				BankDeposit on 05/29/26 total deposit of $ 150.00						
N000612	06/11/26	05/19/26	26040002		Fine/Fee Payment	107.00	0.00	93.00	0	0 E
				BankDeposit on 05/19/26 total deposit of $ 200.00						
				Account totals for period including checks $		232.00	15.00	143.00	0.00	0.00

Total deposits this period: $	390.00
Total checks this period: $	0.00
Total of all accounts this period including checks: $	390.00
Bail applied this period: $	0.00
Total credit card payments: $	0.00
Total E-payments: $	200.00
Reportable money received this period: $	390.00

NOTE: The figures above represent changes to your bank balance during the report period. Your actual bank balance will differ due to transactions outside of this report period.

NOTE: Credit card payments will not show on deposit slips, but will show on the cash book report.

Town of Butternuts
Dog Control Officer Report

For service period 6-1-2026 **through** 6-30-2026

Date	Mileage	Name & Nature of call
6-19	9.8	Pook/Mass – dog running at large
6-22 & 6-23	18.4	Price – feral dog versus porcupine
6-25	9.4	Court night – Nichols and Pook/Mass
6-29 & 6-30	10.2	Van Dusen – barking dog

Total mileage 47.8 miles

Respectfully submitted by,

Scot Lueck

Scot Lueck, DCO

Town of Butternuts Highway

Monthly report

July 8, 2026

1. The box and running boards on the 2015 Chev pickup are in very bad condition, I am getting quotes to repair or replace.
2. I would like homeowners to be informed with an explanation of our Winter Road Maintenance Policy.
3. I recommend that the town declare, the Mack truck w/ plow, Floor jacks (that don't work), flat plate tamper, 2-excavator buckets, York rake, and York broom, as surplus and sell. With proceeds used for capital outlay.
4. We will be shim paving Nelson Hill and Halbert Hill July 15. Should take approx. one and a half days. Depending on weather.
5. All of the sand and gravel we bid out to be processed is done and accounted for. I'm very pleased at the way they stacked the piles and left our gravel bank.
6. The brooms that the town purchased were a good investment for the highway dept. We have all roads swept and are using to keep roads clean, as we pull shoulders. They are working very good for us. Thank you.
7. DOT needs all invoices, vouchers, and checks dated before Aug 4, 2026 and invoices, vouchers, and paid checks submitted by Aug 10, 2026 for reimbursement on Sept. 17, 2026.
8. What is the best way to notify residents. If for example we need to close the road for paving, pulling shoulders, replacing cross tubes, etc.
9. Tri town communications have been bought out by Goosetown Enterprises. They will be switching us over to their system before year end. There will be no cost for upgrades to our radios or switching over. The annual fee will be $2659.20. Which is $.80 cheaper than the last annual fee.

7/8/26 Supervisor / Park Report

Discussed the OSC audit with Board auditor Paul Irwin and we have decided that I will write a response / corrective action plan to address various issues. I have made contact with OSC to start the process of catching up on overdue AFR reports. We also discussed a need for more accurate payroll information since the auditors did a deep dive into payroll and had some questions about accounting procedures, etc.

Contacted Mr. Merzig, Town attorney about the legality of the DCO audio and / or video taping a dog barking continuously, or being kept in unacceptable conditions. It is legal for anyone to audio or videotape anything from a public space. The right of way and easement of the Town, as well as utilities are considered public spaces. His legal opinion was that it was ok for the DCO to use such a device as long as it was not on private property without the owner's consent. Using a utility pole, or a neighbor's property (with consent) to audio / videotape is legal and acceptable.

Contacted Mr. Robert McKertich (Town attorney for renewable energy issues) about a moratorium on battery storage facilities in the Town. We discussed whether to incorporate into our existing renewable energy law, and his recommendation was to pass a stand alone moratorium. This would be a new Town law, and would have to go through the same process as any other local law. The normal length of a moratorium is one year. He has done several for other Towns, and could get us a draft quickly. There are a lot of peripheral issues associated with a moratorium : Comprehensive Plan, timing, a 239 review by the County, zoning, intentions of the Town, and many others.

I discussed the possibility of him attending a Board meeting to discuss the pros and cons of zoning in the Town, and he was willing to do a presentation. This was a stipulation in the recently approved Comprehensive Plan.

PARK – Park was full over the 4th holiday weekend. Water system is holding up but electric demand over the hot days caused NYSEG to come out to check transformers. They were concerned that the system would not be able to maintain with maximum demand. They were alerted by the smart meters. Caretakers took measures to ask campers to reduce any electricity use wherever they could. I will have a YTD revenue comparison with 2025 at the August meeting.

Depot Engineering wants input from the Board about our recommended floor plan layout. We need to focus a little more time and effort to move the project forward.

Bruce Giuda / Supervisor